

MEMORANDUM

TO: Western North Carolina Regional Air Quality Agency Board of Directors

FROM: Ashley Featherstone, Director

RE: Agenda for November 9, 2020

DATE: November 2, 2020

Enclosed, please find the Agenda for the WNCRAQA board meeting to be held on **Monday, November 9, 2020 at 4:00pm**. Due to recommendations to limit public gatherings and Corona Virus Disease 2019 (COVID-19), this meeting will be conducted remotely as authorized by Session Law 2020-3 and GS §166A-19.24. The meeting will be hosted via Zoom Webinar. The public may listen to the meeting as is occurs at the following link: <https://bit.ly/3jON1hx>. Meetings will continue to be virtual until further notice.

****Public comment on agenda items will be taken via electronic means only. The following criteria for comment will apply: (1) any public comment must be received by 5:00pm Sunday before the Board Meeting by sending an email to wncair@buncombecounty.org or by leaving a voice message at 828-250-6790; and (2) must be no more than 350 words.****

Comments will be read into the record, but the Board reserves the right to limit this practice to one hour. All comments received will be retained by the Agency as permanent record.

**WNCRAQA BOARD OF DIRECTORS
TENTATIVE AGENDA
NOVEMBER 9, 2020 BOARD MEETING**

- I. Election of Chair Pro Tem According to Bylaws**
- II. Election of Board Chair and Vice-Chair**
- III. Public Comment Protocol Announcement**
- IV. Introduction of New Board Member, Dr. Evan Couzo**
- V. Adjustment and approval of agenda**
- VI. Special Presentation**
 - A. Recognition of Dr. Dean Kahl for 17 years of service to Air Quality and the County**
- VII. Consent Agenda:**
 - A. Approval of minutes from September 14, 2020**
- VIII. Unfinished Business**
 - A. Mission Statement**
- IX. Director's Report:**
 - A. COVID-19 Update**
 - B. Staff Position Update**
 - C. Air Quality Monitoring Update**
 - D. Clean Air Excellence Awards Update**
 - E. Fiscal Year 2022 Budget Meetings with Buncombe County**
 - F. Update on Vacant Board Seat-Schedule for Appointment**
- X. New Business:**
 - A. Director Performance Review**
 - B. Buncombe County Employee Compensation Study**
 - C. Legal Counsel Report**
 - D. Consideration of Annual Board Retreat**
- XI. Other Business:**
 - A. Advisory Council Update**
 - B. Calendar**
 - 1. 2021 WNCRAQA Board Meeting Schedule**
 - 2. Next regular scheduled meeting is January 11, 2021**
 - C. Announcements**
- XII. Public Comment**
- XIII. Adjournment**