

## Post-COVID Equipment Recovery

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*RFP for Coronavirus State and Local Fiscal Recovery Funds*

### ***Canterbury Classical School***

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# Application Form

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## Question Group

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Buncombe County requests proposals for projects to help the community recover from and respond to COVID-19 and its negative economic impacts.

Buncombe County has been awarded \$50,733,290 in Coronavirus State and Local Fiscal Recovery Funds (Recovery Funding), as part of the American Rescue Plan Act. To date, Buncombe County has awarded projects totaling \$23,093,499, leaving a balance of \$27,639,791 available to award.

Visit <http://www.buncombecounty.org/recoveryfunding><http://www.buncombecounty.org/recoveryfunding><http://www.buncombecounty.org/recoveryfunding><http://www.buncombecounty.org/recoveryfunding><http://www.buncombecounty.org/recoveryfunding> for details.

This infusion of federal resources is intended to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Buncombe County is committed to investing these funds in projects that:

- Align to county strategic plan and community priorities
- Support equitable outcomes for most impacted populations
- Leverage and align with other governmental funding sources
- Make best use of this one-time infusion of resources
- Have a lasting impact

Proposals shall be submitted in accordance with the terms and conditions of this RFP and any addenda issued hereto.

[Click here for the full terms and conditions of the RFP](#)

## Organization Type\*

Nonprofit

## Nonprofit documentation

If nonprofit, attach IRS Determination Letter or other proof of nonprofit status.

CanterburyForm990Nonprofit.png

## Name of Project.\*

Post-COVID Equipment Recovery

## New/Updated Proposal\*

Is this a new project proposal or an updated version of a proposal submitted during the earlier (July 2021) Recovery Funding RFP?

New project proposal

## Amount of Funds Requested\*

\$58,000.00

## Category\*

Please select one:

- Affordable Housing
- Aging/Older Adults
- Business Support/Economic Development
- Environmental/Climate
- Homelessness
- K-12 Education
- Infrastructure and/or Broadband
- Mental Health/Substance Use
- NC Pre-K Expansion
- Workforce

K-12 Education

## Brief Project Description\*

Provide a short summary of your proposed project.

Our school community continues to reach out to the West Asheville, and larger Asheville community as a whole to offer exceptional quality classical education at a fraction of the costs of any other non-profit independent school in the Asheville area. We believe that this quality of education should be accessible to all families, regardless of income or ability to pay. Our desire is to provide students with the skills, knowledge and believe in themselves to enable lifelong success and a desire to give back to the communities around them. COVID has been very difficult for our school community, across teachers, spouses and the families of our students. We have many families who now need further supplementing of their tuition, which is already set as low as it can possible be to cover our operation expenses. We, as a school, are in desperate need of new classroom equipment like appropriately sized desk, chairs and functional lab equipment for our high school students.

## Project Plan\*

Explain how the project will be structured and implemented, including timeframe.

The upcoming school year launches in August of 2022. Preparations for upgrading our classroom equipment would begin as early as April 2022. For many years we have been using donated desks from other schools and we have many students who use desks and chairs that are not optimal for their size and comfort. In the interest of sound financial strategy, we would still source gently used equipment, but in correct quantities and sizes for our current student population and our anticipated growth next year. The same timeline applies for our lab equipment. Our high school science courses begin in August 2022 as well and currently we need to acquire chemical resistant lab tables, chemicals, instruments, safety stations and other required essentials to properly teach high school laboratory courses that meet the needs of our students and the requirements of governing bodies. These supplies and equipment needs would be sourced from reputable school chemistry/laboratory suppliers.

### Statement of Need\*

Describe the need that this project will address. Include data to demonstrate the need, and cite the source of the data.

Canterbury is entering the first year (2022-2023) in which we'll have students old enough to require high school Chemistry, Biology and the associated lab requirements. Currently we do not own any of the required equipments or supplies.

- ~8-10 Chemical Resistant Laboratory Tables

- ~16-20 Laboratory Stools

- ~1 Eye Wash Station

- ~Application of chemical resistant and liquid tolerant flooring in our science classroom.

- ~Coverage of asbestos ceiling tiles and cracked floor tiles in middle school and high school proposed science classrooms and adjoining hallways

- Equipment and Supplies

As stated above Canterbury's first priority is helping to subsidize the cost of education for our students and their families. We have urgent additional equipment needs including adequately sized classroom desks and chairs to properly accommodate our student body. Our desk and chair needs span grades Kindergarten-12th Grade.

Canterbury also maintains the community playground at 718 Haywood Rd. that not only services the church and school, but the West Asheville Community. We have to mulch the entire space bi-annually to maintain required mulch depth for safety. This comes at a notable cost for the school but provides a tremendous opportunity to bring the community together.

### Link to COVID-19\*

Identify a health or economic harm resulting from or exacerbated by the public health emergency, describe the nature and extent of that harm, and explain how the use of this funding would address such harm.

The loss of jobs and time out of work within our student/parent community were devastating for some families in 2020 and 2021. We attempt to mitigate that impact as much as possible by setting our base tuition at less than 1/3 of comparable school and offering extremely large sibling and staff discounts (30 and 50% respectively). We cut our own operating expense budget accordingly so our students can continue to receive an outstanding academic experience in a loving caring community. This has understandably created strain within our own budgetary needs for equipment and supplies. This additional funding would resupply the school with the equipment needed to recover from any needed deficiencies without having to increase tuition for families who are already struggling to meet other expenses.

## Population Served\*

Define the population to be served by this project, including volume and demographic characteristics of those served.

123 Current Students

154 Students projected for 2022-2023

Across staff, siblings and parents, a family population at Canterbury of 650+ people

Over 30% of our families are classified as low income.

## Results\*

Describe the proposed impact of the project. List at least 3 performance measures that will be tracked and reported. If possible, include baselines and goals for each performance measure.

- The ability to continue to accept and supplement the cost of education for low-income families in the Asheville area that want a safe, caring, high quality education for their children, regardless of income ability.
- A functional thriving science laboratory to meet the educational requirements of all Canterbury high school students preparing for a career or college track.
- Comfortable, functional classrooms with appropriately sized desks and comfortable chairs to ensure the highest quality of learning for all students.
- Safe, to-code playground maintenance that continues to service the greater West Asheville community

## Evaluation\*

Describe the data collection, analysis, and quality assurance measures you will use to assure ongoing, effective tracking of contract requirements and outcomes.

We are building and maintaining a current equipment need document. This contrasts what we currently have and what we will need for future requirements. Our purchasing will consult this master requirement document to ensure we only acquire what is needed, when needed.

## Equity Impact\*

How will this effort help build toward a just, equitable, and sustainable COVID-19 recovery? How are the root causes and/or disproportionate impacts of inequities addressed?

COVID has been so devastating on so many levels for our community members. There are so many uncontrollable factors as it applies to the impact on the children in our community. As a school we determined we would do everything possible to maintain a sense of normalcy, physically and emotionally for our students. Those efforts included as much in person instruction as possible while maintaining appropriate safety measures as well as most importantly- trying to supplement the cost of education to avoid children having to withdraw from a school they love in the midst of so much additional turmoil. We are very proud of our efforts on these fronts and believe we would responsibly use any funding awarded to equitably and fairly continue to serve our students. We know that in a world of inequalities, low income students are at a disproportionate disadvantage, not just in a COVID situation but in general. The mission of Canterbury is to provide these students with the education to hopefully overcome these disadvantages and truly thrive.

## Project Partners\*

Identify any subcontractors you intend to use for the proposed scope of work. For each subcontractor listed, indicate:

- 1.) What products and/or services are to be supplied by that subcontractor and;
- 2.) What percentage of the overall scope of work that subcontractor will perform.

Also, list non-funded key partners critical to project.

Classroom equipment is sourced as a first option from second-hand sources at a preferable price. As a second source, various new equipment suppliers. No firm companies identified yet as we hope to dual-source for best pricing. Playground maintenance supplies and science lab equipment will be dual-sourced TBD as well. No "subcontractors" required as is probably intended in the question.

## Capacity\*

Describe the background, experience, and capabilities of your organization or department as it relates to capacity for delivering the proposed project and managing federal funds.

Canterbury received CARES Act funding for cleaning/air purification/disinfecting products in 2020 and 2021 for which we have maintained excellent records and oversight of the usage of those funds. We are extremely grateful for that funding as well as it enabled us to purchase desk partitions, air purifiers, masks, cleaning supplies etc. We have an experienced and dedicated Head of Facilities, Head of School and Financial Director who carefully prioritize the use of funding for specified needs and requirements.

## Budget\*

Provide a detailed project budget including all proposed project revenues and expenditures, including explanations and methodology. For all revenue sources, list the funder and denote whether funds are confirmed or pending. For project expenses, denote all capital vs. operating costs, and reflect which specific expenses are proposed to be funded with one-time Buncombe County Recovery Funds.

Download a copy of the budget form [HERE](#). Complete the form, and upload it using the button below.

Recovery-Funds-budget-template\_CCS.xlsx

## Special Considerations\*

Provide any other information that might assist the County in its selection.

The awarding of funding from Buncombe County will truly attribute to the enrichment and investment in the most vulnerable members of our community. Canterbury is an incredible school dedicated to really impacting children in a positive way. We hope a full post-COVID recovery will position us to continue our mission for years to come across thousands of Buncombe County residents.

## File Attachment Summary

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### *Applicant File Uploads*

- CanterburyForm990Nonprofit.png
- Recovery-Funds-budget-template\_CCS.xlsx

**Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**2020**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

**A** For the 2020 calendar year, or tax year beginning 2020, and ending 20

**B** Check if applicable:  
 Address change  
 Name change  
 Initial return  
 Final return/terminated  
 Amended return  
 Application pending

**C** Name of organization: CANTERBURY CLASSICAL SCHOOL  
 Doing business as \_\_\_\_\_  
 Number and street (or P.O. box if mail is not delivered to street address) Rooms/suite  
P.O. BOX 16981  
 City or town, state or province, county, and ZIP or foreign postal code  
ASHEVILLE, NC 28816

**D** Employer identification number  
80-0686489

**E** Telephone number  
(828) 515-4015

**G** Gross receipts \$ 422,910.

**F** Name and address of principal officer:  
Brenda J. Canter, 30 DEVA GLEN RD, ASHEVILLE, NC 28804

**H(a)** Is this a group return for subordinates?  Yes  No  
**H(b)** Are all subordinates included?  Yes  No  
 If "No," attach a list. See instructions.

**I** Tax-exempt status:  501(c)(3)  501(c)1  (insert no.)  4947(a)(1) or  527

**J** Website: CANTERRURYCLASSICALSCHOOL.COM

**K** Form of organization:  Corporation  Trust  Association  Other ▶

**L** Year of formation: 2011 **M** State of legal domicile: NC

**M(c)** Group exemption number ▶

**Part I Summary**

Business & Governance	<b>1</b> Briefly describe the organization's mission or most significant activities: <u>PROVIDE NORTH CAROLINA EDUCATION FOR UNDERPRIVILEGED STUDENTS</u>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<u>3</u>	5
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<u>4</u>	0
	<b>5</b> Total number of individuals employed in calendar year 2020 (Part V, line 2a)	<u>5</u>	18
	<b>6</b> Total number of volunteers (estimate if necessary)	<u>6</u>	10





<b>Total</b>	\$	58,000.00		
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