

# FY2024 Buncombe County Early Childhood Grant Report

<b>Organization Name:</b>	Community Action Opportunities		
<b>Project Name:</b>	Full Year Toddler Care at the Lonnie D Burton Center		
<b>Reporting Quarter:</b> (Check one)	<input type="checkbox"/>	Quarter 1 (July 1, 2023 - September 30, 2023)	
	<input type="checkbox"/>	Quarter 2 (October 1, 2023 - December 31, 2023)	
	<input checked="" type="checkbox"/>	Quarter 3 (January 1, 2024 - March 31, 2024)	
	<input type="checkbox"/>	Quarter 4 (April 1, 2024 - June 30, 2024)	

## Narrative summary of grant related activities

Please provide a brief summary (no more than 1500 characters). You may attach supplemental documents if needed.

<b>Quarter 1</b>	<p>CAO Head Start (CAOHS) is pleased to report on the first quarter of the first year of providing two full-year Toddler classrooms at the Lonnie D. Burton Center.</p> <p>CAOHS staff did amazing work to expand the center license to include 12-36-month-old children. Staff freshly painted the classrooms and ordered, assembled and set up two classrooms of age-appropriate materials and supplies. New sidewalks were installed and playground areas were updated. NC DCDEE licensing visited on September 20 and approved the space for toddlers. The classroom serving 24-to-36-month-old children opened September 27th. As a result of significant staffing challenges, the 12-to-24-month-old classroom will open as soon as another teacher is hired, (we have one teacher on-board and are actively hiring another teacher). The new site supervisor is working to build strong teaching teams for these classrooms, however the COVID-19 pandemic and resulting staffing challenges are continuing to impact classroom operations.</p> <p>CAOHS Family Service Associates performed outreach and recruitment activities with Head Start families throughout Southside, HACA residents and the Program. There are 8 children enrolled in each classroom for a total of 16 children enrolled during the first quarter. The average annual family income is \$8,394. Even though eight of the 16 enrolled children received classroom services during the first quarter, all families are received resource, referral and other supports as needed.</p>
<b>Quarter 2</b>	<p>CAO is pleased to report that both toddler classrooms are up and running with in-person services. Family Services completed a parent meeting and facilitated food, new shoes, clothing and other resources for families for Thanksgiving and Christmas. Family Services also provided resources and referrals for families with information from Eblen Charities, the Salvation Army and Toys for Tots as well as information on finances, housing, Medicaid enrollment, and other issues.</p>
<b>Quarter 3</b>	<p>Both classrooms are running smoothly. They are fully staffed.</p> <p>The classrooms are also fully enrolled and attendance is increasing.</p> <p>Families received information on affordable housing events.</p> <p>Classroom staff participated in a professional development training day focused on the Power of Play for toddler development. Teachers will receive coaching throughout the rest of the year using this tool.</p>

<b>Quarter 4</b>	
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## Progress toward annual goals

Measure	Annual Goal	Actual Results (Enter Data) Please only include new data for the specific quarter				Progress toward Annual Goal
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	
Number of children served by this grant	16	16	3	1		20
Child attendance rate	85%	92%	-30%	7%		69%
% of students meeting or exceeding expectations on average of Teaching Strategies Gold domains in Spring	90%					0%

### Comments:

Third Quarter: One child left the program and two children were enrolled. Attendance increased due to more stable enrollment and a reduction in a few childrens chronic absences.

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## Use of funds to date and any budget considerations

Spending Category	Starting Budget	Total Spending (Enter Data)				Amount Remaining
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	
Personnel	\$ 293,713	\$ 7,530	\$ 37,345	\$ 145,286		\$ 103,551
Travel/Training						\$ -
Technology	\$ 5,414	\$ 223	\$ 979	\$ 3,955		\$ 258
Curriculum/Assessments						\$ -
Licensing/Dues						\$ -
Nutrition	\$ 23,900	\$ -				\$ 23,900
Transportation						\$ -
Supplies/Materials	\$ 66,000	\$ 40,676	\$ 1,855	\$ 42		\$ 23,426
Building Maintenance/Repair						\$ -
Rent/Occupancy/Utilities						\$ -
Furniture						\$ -
Playground/Outdoor space						\$ -
Printing/Marketing/Website/Postage						\$ -
Admin Expenses (Legal, Accounting, Insurance)	\$ 42,588	\$ 1,754	\$ 8,195	\$ 31,165		\$ 1,474
Other-Parent Activates, field trips, shared costs	\$ 19,658	\$ 96	\$ 305	\$ 999		\$ 18,258
<b>Total</b>	<b>\$ 451,273</b>	<b>\$ 50,279</b>	<b>\$ 48,679</b>	<b>\$ 181,448</b>	<b>\$ -</b>	<b>\$ 170,867</b>

**Comments:**

Quarter 2: CAO recognizes that expenditures appear to be low. We have yet to capture some startup salary expenditures and administrative support in the first and second quarters. With both classrooms open and operating, expenditures will go up in the third and fourth quarters.

Quarter 3: The Q3 expenses takes into account start up and administrative expenditures from Q1 and Q2. Which is why Q3 is significantly higher than prior quarters.