

Health and Human Services Board Meeting

February 24, 2017

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The Buncombe County Health and Human Services Board met on February 24, 2017 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Susanne Swanger, Chairperson; Ken Putnam, Stephanie Kiser, Sharon West, Ed Coryell, Frank Castelblanco, Paul Endry, David McClain, Candrice Thul, Paul Endry, Ellen Frost, Sonya Greck, Rick Weigel, Rick Elingburg as well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jim Holland, Jennifer Chilton, Rachael Nygaard, and Amanda Stratton were in attendance.
- Health and Human Services staff: Phillip Hardin, Katie Swanson, Rebecca Smith, Tammy Shook, Jennifer Mullendore, Amy Davis and Christa Lance.
- Buncombe County Attorney Brandon Freeman was in attendance.
- Family Justice Center Coordinator, Julie Klipp Nicholson was in attendance.
- Environmental Health Food and Lodging staff: Jessica Silver, Chris Ernst, Billy Banks, Victor Hough, Felissa Vazquez, David Mease, Devon Nelson, Marlene Skiver, Pam Cassanego, Jason Masters, Erin Forman, Savannah Kent, Carissa Moore, Melissa Bennett and Casey Radford were in attendance
- Interconnected Systems Framework Panel - David Thompson, Alice Elio, Rebecca Knight, Molly Pittman, Sonya Eldridge, Chris Thompson, and Kyle Garrett were in attendance.
- Commissioner Mike Fryar was in attendance.

MEETING TO ORDER

- Susanne Swanger, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

ACTION ITEMS

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed February 24, 2017 Board Agenda. Board member Stephanie Kiser moved that the agenda be approved. Board member Ken Putnam seconded the motion and the vote was unanimous in approval.
- The Board members reviewed the, January 27, 2017 Board minutes. Board member Ed Coryell moved that January Board minutes be approved as presented. Board member Stephanie Kiser seconded the motion and the vote was unanimous in approval.
- A copy of the February 24, 2017 Board agenda and January 27, 2017 Board minutes are attached and made a part of these minutes.

FY 17 FINANCIAL UPDATE

- Jennifer Chilton presented the financials to the Board. The financials and PAR are attached and made a part of these minutes.

GOOD NEWS-ENVIRONMENTAL HEALTH TEAM RECOGNITION

- The Environmental Health Section joined the FDA Voluntary Retail Food Regulatory Program Standards in November 2016. As a result of joining, they were awarded 3 grants totaling \$8299.00. The award will be used to train staff, perform a program self-assessment, and establish a food safety defense task force to address emerging issues in food safety.

INTERCONNECTED SYSTEMS FRAMEWORK

- Susanne Swanger introduced David Thompson to the Board. David Thompson gave an introduction to the Board on the Interconnected Systems Framework. David Thompson introduced the panel to the Board. School based mental health. Increase access to mental health to students. A PowerPoint was presented and is attached and made a part of these minutes.

DIRECTOR'S REPORT

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CHAIRS REPORT AND ADJOURNMENT

- 5 new Board member and 2 Community members to the Board. Chairperson Swanger advised she would entertain a motion to adjourn. Board member Ken Putnam moved that the meeting be adjourned at 1:30 p.m. Board member Sonya Greck seconded the motion and the vote was unanimous approval.

Minutes read and approved this ____ day of _____, 2017.

Susanne Swanger
Health and Human Services
Board Chairperson

Amanda L. Stone
Executive Secretary to the Board