

Design Professional Component or Element Inspection Procedure

Pursuant to §160A-413.5 and the guidance paper provided by the NC-OSFM, Buncombe County Permits & Inspections has provided the following written procedures to address these 3rd Party inspections:

- Effective immediately, 3rd Party inspections of components and elements must be completed on the Buncombe County Permits & Inspections Registered Design Professional Inspection form (attached in this document). This form is to be completed by the North Carolina Registered Design Professional responsible for the inspection. No other form will be accepted. This form must be available on the jobsite at the time of inspection.
- 3rd Party inspections are not a substitute for Buncombe County inspections and therefore must have prior approval before acceptance. These inspections must still be scheduled by the permit holder under the same procedures as any other inspection and inspectors may still need to preform site visits to verify the component or element of the 3rd Party inspection.
- If a 3rd Party inspection was conducted and the “Design Professional Inspection” form is not available on site or is not completed in its entirety, the scheduled inspection will be resulted as a “Failed” inspection. Upon receipt and acceptance of the inspection form, the inspection may then be resulted as “Done” and the 3rd party inspection will be referenced in the building permit’s “Comment” field.
- In the case of a “Failed” Footing, Foundation or Slab inspection – a Design Professional can perform the re-inspection, however the Design professional must submit the “Design Professional Inspection” form and a detailed letter/report showing what resolution was performed to correct the code violation.

NOTE: These procedures do not apply to the required Special Inspections and Tests listed in Chapter 17 of the NC Building Code.