



## Strategic Partnership Grants Committee

August 4, 2022

1:00 – 2:30 pm

200 College Street, Room 310

### **In attendance:**

#### Committee Members:

In person: Annie Carpenter, Kate Burger, Kevin McAbee, Liz Ward, Ray Hemachandra

Virtually: Doug Clarke, Paul Tax,

Absent: Chuck Rosenblum, Kim Robinson

County Staff: Rachael Nygaard, Angelyn Johnson

### **Opening Remarks**

Doug Clarke called the meeting to order.

### **Approval of Minutes**

Paul Tax made a motion to approve the minutes from June 13, 2022 and Doug Clarke seconded the motion. The minutes were unanimously approved.

### **Old Business**

- Grant process Improvement:
  - Staff recapped the items from the last meeting and the outline was included in the meeting documents.
  - The committee wants to clearly define what is meant by innovative.
  - Consider asking “If the project is successful, what can we learn?”
  - For budget and capacity scoring, add efficiency and appropriateness.
  - On the budget form, add column for “award date” for pending funding in the revenue section.
  - The committee would like staff to do an initial review the budget form that is submitted by grantees before the applications are sent to the committee for evaluation.
  - During the application process, consider sharing data about previous grant amounts
  - Add question for geography of the primary location of the project, service area, client residence

### **New Business**

- Annual Presentation to Board of Commissioners:
  - The ad-hoc group is Annie, Doug and Kim. They are scheduled to present the annual committee update to the Board of Commissioners on 8/16.
- Roadmap:
  - The committee would like to check with Kim to see if the current date/time for committee meetings works with her schedule or if we should consider a different time. Staff checked with Kim after the meeting, and the current date/time works well.
- Site Visits:



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- The committee would like to offer virtual or in person visits, with virtual visits preferred unless there is a reason for in-person visits. The virtual visits will be scheduled in blocks like last year. The committee is ok with scheduling some evening and/or weekend visits if the grantee needs that option (i.e. such as an event on a weekend).
- Staff will not attend every visit this year. A committee member will be designated as “leader” for each site visit. However, staff will attend virtual site visits to “host” on the virtual platform.
- Election of officers
  - The chair, vice chair and secretary positions will be elected during next month’s meeting. If a committee member would like to nominate themselves or another committee member, they will email Angelyn. Staff will create ballots for next month’s meeting.

### Announcements:

- There were no announcements

**Next Meeting** –Next meeting will be September 8 at 1:00 pm at 200 College St, Room 310