In attendance:

Committee Members:

In person: Amy Russell, Cathy Ray, Doug Clarke, Kim Robinson, Liz Ward, Mark Mickey, Ray Hemachandra

Virtually: Kate Burger

Absent: Chuck Rosenblum

County Staff: Sara Joss, Angelyn Johnson, Lillian Govus, Rachael Nygaard (virtually)

Opening Remarks

Kate Burger called the meeting to order.

Approval of Minutes

Mark Mickey made a motion to approve the minutes from February 2, 2023 and Liz Ward seconded the motion. The minutes were unanimously approved.

Old Business

- There was no old business.

New Business

- Election of Vice Chair:
    - o Ray Hemachandra was the sole nominee for the Vice Chair position, and he was approved by unanimous vote.

- Summary of applications
    - o There were 71 applications received this year, which is an increase of 3 from last year. There are applications from 67 organizations, which is up 2 from last year. The total request this year is $3.2 million, up from $2.7 million last year. The smallest request is $5,000, the largest request is $150,000, and the median is $35,000. There are 39 returning applications from FY23. There are applications from 15 new organizations. Three organizations submitted applications for more than 1 project.

- Conflicts of Interest
    - o Staff reminded committee members to complete the Conflicts of Interest questionnaire that was sent via email. If a committee member has a conflict, they should refrain from scoring that application. Once the conflict of interest disclosures have been received, staff will share them with the committee at a future meeting.

- Budget Reviews
    - o Staff are completing budget reviews for all applications and are putting notes in the "Comments" tab within the online portal for committee members to review. Staff are about

75% complete with this review and should be finished with all reviews by the end of next week.

- Discussion of questions for applicants
  - o The deadline for committee members to enter questions for applicants is 8:00 am on March 13th. Staff will then send the follow-up questions to the applicants, and they will have until 5:00 pm on March 20 to submit their response. Those responses will be attached to the application in the online portal. Committee members can access those response in the "Documents" tab for each application.

Announcements:

- There were no announcements.

Next Meeting – Next meeting is April 6, 2022 at 1:00 pm – 200 College St Room 310