



**A. Project Information**

Project Name: \_\_\_\_\_  
Municipal Jurisdiction: \_\_\_\_\_ PIN: \_\_\_\_\_

**B. Design Professional Information**

Engineer/PLA/Surveyor: \_\_\_\_\_ NC License #: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**C. Plat and Operations and Maintenance Agreement Requirements**

The following items shall be incorporated with in a plat subject to a stormwater permit and stormwater operations and maintenance agreements		Applicant		Staff Use	
		✓	N/A	✓	N/A
<b>1. OPERATIONS AND MAINTENANCE (O&amp;M) AGREEMENT</b>		✓	N/A	✓	N/A
a	<a href="#">Standard template</a> may be used, and deed book and page reference should cover entire area covered by the permit ( <i>Note: If original developer is no longer owner of entire area covered by the permit, either multiple O&amp;M Agreements can be provided for each different owner, or a template that includes the HOA can be requested from the Stormwater Administrator</i> )				
b	Includes approved Plan Exhibit and O&M Manual				
c	Executed and notarized ( <i>Note: Submittal of draft O&amp;M Agreements prior to execution to ensure everything is approvable is recommended</i> )				
d	Approved Plan Exhibit shows all SCMs and collection system components with appropriate callouts				
e	O&M Manual Exhibit meets the requirements below				
<b>2. OPERATIONS AND MAINTENANCE MANUAL</b>		✓	N/A	✓	N/A
a	Brief narrative describing the overall project and each component of the stormwater system, including collection system				
b	Inspection requirements				
c	Operation & maintenance required for each SCM (follow <a href="#">NCDEQ Stormwater Design Manual</a> ) and conveyance system components ( <i>Note: The NCDEQ O&amp;M EZ Form can be used to generate SCM-specific O&amp;M requirements. Please be sure to use the latest version of this form. Checking for and repairing erosion in swales/outlet protection should be included.</i> )				
d	Outline steps needed to restore measures in the event of a failure				
e	Anticipated maintenance budget (line item level) for 20 years				
<b>3. PLATS FOR PROJECTS WITH STORMWATER PERMIT</b>		✓	N/A	✓	N/A
a	Lots and road alignment are consistent with approved stormwater plans				
b	<a href="#">Standard stormwater plat certification language</a> on plat				
c	Stream buffers shown and called out				
d	Easements conveyed over all permanent and shared stormwater system components, including stormwater collection pipes and permanent swales, SCMs, maintenance access to SCMs from ROW, and roof leader drain pipes that cross property lines				
e	Stormwater bond is active				
f	O&M Agreement has been recorded ( <i>Note: Required for final plat approval, but draft plat</i>				

	<i>can be submitted for review prior to O&amp;M Agreement recordation)</i>				
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