

**Buncombe County
Strategic Partnership Grants Committee
FY2024 Roadmap: July 2023 - June 2024**

Month	Meeting Topics	Other Activities
July 2023	No full committee meeting	Prepare for Board presentation
August	August 3, 1:00-2:30 <ul style="list-style-type: none"> • Continued review of FY2024 grant process • Review & approve annual roadmap • Planning for site visits • Upcoming election of Officers (vote in September) 	8/15 presentation to Board of Commissioner
September	September 7, 1:00-2:30 <ul style="list-style-type: none"> • Reflections from presentation to Commissioners • Election of Officers (Chair, Vice Chair and Secretary) • Finalize process improvement updates for FY2025 grant process • Planning for site visits 	Grantee site visits
October	No full committee meeting	Grantee site visits
November	November 2, 1:00-2:30 Strategize FY2025 grant guidelines, application and scoring criteria	Grantee site visits
December	December 7, 1:00-2:30 <ul style="list-style-type: none"> • Finalize FY2025 grant guidelines, application and scoring criteria 	Grant application opens Dec 11 Grantee site visits
January	No full committee meeting	Grant writing workshop
February	February 1, 1:00-2:30 <ul style="list-style-type: none"> • Grant review planning • Review scoring tool, software and methodology for recommendations 	Application deadline Feb 11 at 8:00am
March	March 7, 1:00-2:30 <ul style="list-style-type: none"> • Conflict of interest disclosures • Discussion of questions for applicants • Budget review 	Questions for grantees due by March 11 at 8:00 am Deadline for applicant responses due by March 18 at 5:00 pm Scoring deadline – April 2 at 5:00 pm
April	April 4, 1:00-2:30 <ul style="list-style-type: none"> • Grant review/homework assignment April 18, 1:00-2:30 (special meeting) <ul style="list-style-type: none"> • Grant review/allocate funding April 25, 1:00-2:30 (possible special meeting) <ul style="list-style-type: none"> • Possible final grant review meeting if needed 	Grant recommendations due to County budget office by end of month
May	No committee meeting	

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June 2024	June 6, 1:00-2:30 <ul style="list-style-type: none">• Process review	Grants approved by County Commission
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