



## Strategic Partnership Grants Committee

August 3, 2023

1:00 – 3:00 pm

200 College Street, Room 310

### **In attendance:**

#### Committee Members:

In person: Ray Hemachandra, Kate Burger, Mark Mickey, Cathy Ray, Amy Russell, Liz Ward

Absent: Doug Clark, Kim Robinson, Ann Flynn

County Staff: Rachael Nygaard, Angelica Tyler, Angelyn Johnson (virtually)

### **Opening Remarks**

Kate Burger called the meeting to order.

### **Approval of Minutes**

Kate Burger made a motion to approve the minutes from June 1, 2023 and Ray Hemachandra seconded the motion. The minutes were unanimously approved.

### **Old Business**

- There was no old business.

### **New Business**

- FY2024 Road Map:
  - Staff presented the draft roadmap for FY2024 for the committee's review. No changes were recommended.
- Site Visits:
  - The committee discussed site visits for this year. Liz made a motion to continue site visits with organizations selecting virtual or in-person. The motion passed with 5 votes. Ray Hemachandra abstained from the vote.
    - The committee would like to have the virtual visits scheduled in 3 hour blocks like they were done last year.
    - The committee would like to have the application and contract to review before the site visits.
    - The committee would like to consider recording the virtual visits.
- Outreach
  - The committee would like to increase outreach for areas where we don't receive as many applications (geography locations, focus areas, etc).
  - Staff will submit a ticket to the County's CAPE Department to request a promo video
  - The committee would like to have input from other county departments to gain input into how to reach applicants for environmental focus groups (i.e. Sustainability, Air Quality, Land & Ag, Recycling, etc.)
- Election of officers



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- The committee reviewed the duties of the chair, vice chair and secretary. If any member would like to nominate themselves or another member, please let staff know. The election of FY2024 officers will be conducted during the September meeting.
- Presentation to the Board of Commissioners:
  - The committee reviewed the presentation for the Board of Commissioners meeting on 8/15. Ray Hemachandra and Amy Russell will be the presenters. The committee made some suggestions for edits for the presentation, and staff incorporated those edits. Edits included:
    - Expanding the size of the map on the “service location” slide
    - Moving next steps after the process improvement slide
    - Removing “potential” from the site visits since it was decided during this meeting to conduct site visits
    - Removing the dollar amount for the requested increase for the budget

### Announcements:

- There were no announcements.

**Next Meeting** – Next meeting is September 7, 2023 at 1:00 pm – 200 College St Room 310