

### **Draft Minutes**

**Committee Members in attendance:** Jasmine Beach-Ferrara, Philip Belcher, Christy Cheek, Kit Cramer, Jane Hatley, Rich Johnston, Chavaun Letman, Mistie Riesing-Cogbill, Glenda Weinert, and Al Whitesides.

**County support staff in attendance:** Rasheeda McDaniels, Max Taintor, Patricia Wallin, Burnett Walz, Christina McEntee, Dakisha Wesley, and Kimberly Fullerton.

**Welcome** and agenda review by Jasmine Beach-Ferrara. Tech tutorial by Burnett Walz.

### **Minutes**

A motion was made by Philip Belcher and seconded by Jane Hatley to approve minutes from February 4, 2020. The vote to approve the motion, including correction of a spelling error, was unanimous.

### **New Business**

**Review Scores** – Burnett shared ECE grant application scoring model workbook. Philip Belcher requested a reminder about allocation that is going to Asheville City Schools. Jasmine Beach-Ferrara asked whether the Buncombe County Schools (BCS) grant at Verner was a one-year or multi-year request. Staff believes that it is a multi-year request. The answer could affect budgets, so staff will ask BCS whether the Verner grant is one-year or multi-year. There were no additional questions about the scoring workbook or other suggestions for improving it.  
Next steps:

- Staff to determine status of Verner funding (one- year vs multi-year)

**Any adjustments needed related to COVID-19?**– Burnett Walz summarized feedback from applicants re: COVID-19. No applicants requested changes to funding amounts; some did indicate that timelines had changed. Jasmine asked committee members if they wanted to proceed as planned or adjust due to changes in community with COVID-19. The committee acknowledged the need to base funding decisions on what we know now.

**Review Questions for Applicants**–The committee agreed to send relevant questions to applicants who scored 70% and above on the committee’s initial rankings. Christy asked for feedback from applicants hiring staff so that the committee could understand how hiring might be affected by the COVID-19 situation.

Next steps:

- Staff to send follow-up questions to applicants scoring 70% and above.
- Staff to clarify multi-year funding amounts vs single year amounts.

### **Upcoming Schedule:**

- April
  - 4/8: Staff will send questions to applicants with responses due 4/14
  - 4/15: Staff will send applicant responses to Committee
  - 4/19: Deadline for scoring changes (prior to 4/21 meeting)
  - 4/21 12:00-2:30pm: Committee meeting

- May
  - 5/5 1:00-2:30pm: Committee meeting
  - 5/12: Grant recommendations due to County Budget Office

Jane Hatley asked whether the ACS budgeted amount could lead to an increase in total ECE funding available this year. Jasmine Beach-Ferrara will investigate.

**Announcements**

- All meetings will be virtual going forward using Teams as the online meeting platform.

**Public Comment - None**

**Next meeting** – April 21, 2020, 1:00-2:30 pm, Virtual