

**MINUTES OF THE SCHOOL CAPITAL FUND
COMMISSION FOR BUNCOMBE COUNTY
MEETING HELD ON MONDAY, October 9, 2017 AT 3:00 PM**

BE IT REMEMBERED: That the School Capital Fund Commission met for a regular meeting on October 9, 2017, in the County Administration Building, 200 College Street, First Floor Conference Room, in downtown Asheville, North Carolina at 3:00 p.m. where and when the following business was transacted:

The Commission Chair called the meeting to order with the following members present:

Donna Watson, Commission Chair
Pat Bryant, Commission Vice Chair
Gene Bell, Commission Member
Brownie Newman, Commission Member

County Staff Present: Tim Flora, the Commission Financial Officer and County Chief Financial Officer; Diane Price, the Budget and Management Services Director; Brandon Freeman, Staff Attorney; Blair Chamberlain, Staff Accountant; Dustin Clark, Staff Analyst.

Approval of Agenda as Presented

Commission Member Bryant moved that the Commission follow the agenda as presented. The motion passed 4-0.

Approval of March 13, 2017, Meeting Minutes

Commission Member Newman moved that the minutes be approved as presented. Commission Member Bryant had one change, to correct that the minutes stated he was the Chair. The change was made and the motion passed 4-0.

Public Comment

Commission Chair Watson opened the floor for public comment at 3:01 p.m. No public comment was made.

Appoint/Reappoint Officers

Commission Chair Watson reminded members that they serve two year terms and the current term will expire June 30, 2018. She also reminded them the officers (Chair, Vice Chair, and Secretary) serve a one year term. The following reappointments were voted on:

Commission Member Bell moved to reappoint Donna Watson as the Chair, the motioned passed unanimously.

Commission Member Newman moved to reappoint Pat Bryant as the Vice Chair, the motioned passed unanimously.

Commission Chair Watson moved to reappointment Tim Flora as the Secretary, the motioned passed unanimously.

Tim Flora stated he would remind the school systems and the Board of County Commissioners of the expiring terms in April 2018 to give them ample time to appoint new members.

Presentation – Evergreen Charter School Request for Funding

Representatives, Mark DeVerges and Justin Arnall, from Evergreen Charter School presented capital needs for the Charter school and requested funding from the Commission. Their capital requests were for ADA improvements. The Commission thanked them for their presentation.

Review of County Commissioners Approved BCS Budget Amendment

The Commission discussed a budget amendment approved by the Board of County Commissioners (BoCC) to move savings from the Cane Creek Middle roofing project to the Community High School. The Commission members discussed if whether or not their policies lined up with the process the budget adjustment went through. The members agreed the adjustment was in line with the spirit of their policies and going directly to BoCC approval was appropriate. They also agreed that a notification of budget adjustments with the option to call a special meeting to discuss was sufficient in the future.

Update and Discussion of Future Funding Decisions

Dustin Clark, staff analyst, gave a brief presentation on the status of the School Capital Fund. He noted that revenue came in slightly above the projection but was comfortable with the conservative estimate given the volatile nature of sales tax. He informed the Commission it was difficult to make projections for FY18 right now since only three months of sales tax have come in. He said he would be comfortable making a projection after 6 months of data has come in.

He then spoke on the status of the approved projects based on expended budget; he noted it did not show the most accurate progress of the projects but it is the only method the County has to track progress without contacting construction managers. Because of difficulty tracking progress, the Commission decided they would like updates at the December meeting from Buncombe County Schools and Asheville City Schools.

Commission Member Bryant moved that the Commission direct County staff to request Asheville City Schools and Buncombe County Schools to prepare presentations to be presented at the December meeting containing the following regarding Commission funded projects:

- Construction progress
 - Percent completed estimates
 - Anticipated completion dates
- Fiscal updates
 - Noteworthy unexpected expenditures
 - Noteworthy unexpected savings
 - Potential current and/or future realignment needs

The motioned passed unanimously.

Scheduling for Future Meetings

The Commission will hold its next meeting on December 11, 2017 at 10:00 a.m. in the County Administration Building, 200 College Street, First Floor Conference Room, in downtown Asheville, North Carolina.

Mr. DeVerges of Evergreen Charter School asked when the Commission would evaluate the charter school's request. Attorney Brandon Freeman informed the Commission that Mr. DeVerges had provided him with a letter from the charter school's attorney explaining the school's position regarding funding eligibility. Mr. Freeman advised that the Commission allow him the opportunity to review the letter and research the issue. After doing so, Mr. Freeman will notify the commission and/or the secretary, as appropriate, of any action, such as, for example, calling a special meeting or placing the matter on the agenda of a regular meeting, he recommends.

Adjournment

Commission Member Bell moved to adjourn the meeting at 4:00 p.m. The motion passed 4-0.

ATTEST

SCHOOL CAPITAL FUND COMMISSION FOR
BUNCOMBE COUNTY



Tim Flora, Commission Secretary;
County and Commission Finance Officer

By 

Donna Watson, Commission Chair