



# HOME OCCUPATION

This application is to verify that a Home Occupation meets the requirements of the Zoning Ordinance.

## Existing Property Information

**PIN (Number):** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Lot Size:** \_\_\_\_\_ **Gated Access:**  No  Yes, Gate Code: \_\_\_\_\_  
**Uses on the site:**  *Single (1) Family Residence*  *Multi-Family Residence*  *Vacation Rental*  *Commercial/Industrial/Other*

## Proposed Home Occupation

**Location of Home Occupation:**  Dwelling Unit: Total SF or % used for business \_\_\_\_\_  
 Accessory structure (*Shed, garage, other non-dwelling structure*) \_\_\_\_\_  
**Describe your home occupation:** \_\_\_\_\_  
**Size of exterior sign (if any):** \_\_\_\_\_ square feet \_\_\_\_\_  
**Number of home occupation employees who do not live on the property:** \_\_\_\_\_ employees  
**Estimate the total number of:** Customers that will visit the property in a typical day: \_\_\_\_\_  
 Customers that will visit the property during special events/activities: \_\_\_\_\_  
 Non-employee contractors and business-related deliveries in a typical week: \_\_\_\_\_

## Minimum Requirements

1. A Home Occupation is an occupation conducted entirely within a dwelling or accessory structure and carried on by the occupants.
2. The use of the dwelling unit for the home occupation shall be incidental and secondary to the use of the dwelling for a residence.
3. The occupation shall not occupy more than 25% of the total floor space of the dwelling, or the entire accessory structure.
4. There shall be no display, outside storage, change in appearance of the building or premises, or other visible evidence of the conduct of the home occupation other than an unlighted sign located on the premises and not over two square feet in area.
5. No traffic shall be generated in greater volumes than would normally be expected in a residential neighborhood.
6. No more than two persons not in residence on the property shall be employed in connection with the home occupation.
7. No equipment or process shall be used which creates noise, vibration, glare, fumes, odors, or electrical interference detectable.
8. No equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.

## Contact Information

**Name of applicant:** \_\_\_\_\_ **Telephone Number(s):** (\_\_\_\_\_) \_\_\_\_\_  
**Mailing address:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

I hereby certify that I am the owner, employee, or authorized agent of the owner of the property referenced herein, and the information provided herein is correct to the best of my knowledge. Further, I hereby certify that I will comply with the aforementioned Zoning Ordinance regulations, and that failure to do so may result in the revocation of my home occupation permit and the imposition of such penalties as may be authorized under the North Carolina General Statutes and Buncombe County Code.

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### OFFICE USE ONLY:

**Received by:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **ZON** \_\_\_\_\_ - \_\_\_\_\_

**Permit Status:**  Approved  Denied: \_\_\_\_\_

*See reverse side for Conditions of Approval / Reasons for denial*

***Conditions of Approval:***

\_\_\_\_\_

Applicant Signature confirming Conditions of Approval

\_\_\_\_\_

Date

***Reasons for Denial:***

***Notes:***