



Strategic Partnership Grants Committee

November 2, 2023

1:00 – 2:00 pm

200 College St, Room 310

In attendance:

Committee Members:

In person: Amy Russell, Ann Flynn, Doug Clarke, Kate Burger, Liz Ward, Mark Mickey, Ray Hemachandra

Absent: Cathy Ray, Kim Robinson

County Staff: Rachael Sawyer Nygaard, Sara Joss, Angelyn Johnson, Angelica Tyler

Opening Remarks

Kate Burger called the meeting to order.

Approval of Minutes

Ann Flynn made a motion to approve the minutes from November 2, 2023, and Mark Mickey seconded the motion. The minutes were unanimously approved.

Old Business

- There was no old business.

New Business

- FY2024 site visit debrief:
 - Committee members reflected on the site visits they attended. There was a general consensus that the site visits were impactful, enjoyable and beneficial to committee members.
 - The committee had a process improvement suggestion for future years. They would like the original grant application included in the materials staff sends out before the site visits.
- FY2025 grant guidelines, application and scoring criteria:
 - Grant guidelines:
 - The committee reviewed the grant guidelines and staff highlighted the changes. Language was added about applying for other county grants, adding a grants open house on January 10 from 4:00-6:00 pm in lieu of virtual grant writing workshops, and updated application questions to reflect committee feedback.
 - Application:
 - The committee would like to make the following edits to the application questions:
 - Need for project: add “Are you aware of other organizations providing similar services in your area and how is this project different?”
 - Primary Location: change to “Service Location” and change the question to “If services are provided in person, please list the name and physical address(es) for each location.”



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- Geography Served: change to “Will your project serve the entire county or specific areas within the county? How do your services meet the specific resource needs of your area(s)? If helpful, you may use the Community Index Map in order to assist in your description of resource needs in each location. Include a link to the Index Map tutorial:
<https://www.youtube.com/watch?v=HfHGGZsODK8>
- Scoring Criteria:
 - For the capacity section, change the wording to “The organization has the structure, capability and/or partnerships needed to complete the project.”
- Potential changes to eligibility criteria for FY26
 - The committee discussed potential changes for eligibility criteria for FY2026 applicants, including the possibility of implementing a 3-year limit for organizations. There was no consensus at this time and the committee will continue this discussion at a future meeting. The committee will consider getting Board of Commissioner’s input during the annual update meeting that usually occurs in August.

Announcements:

- The Grants Open House is January 10, 2024 from 4:00-6:00 pm. Kate Burger and Ray Hemachandra volunteered to attend as representatives of this committee.

Next Meeting – No meeting in January. Next meeting is February 1, 2024, from 1:00 – 2:30 pm – 200 College St Room 310