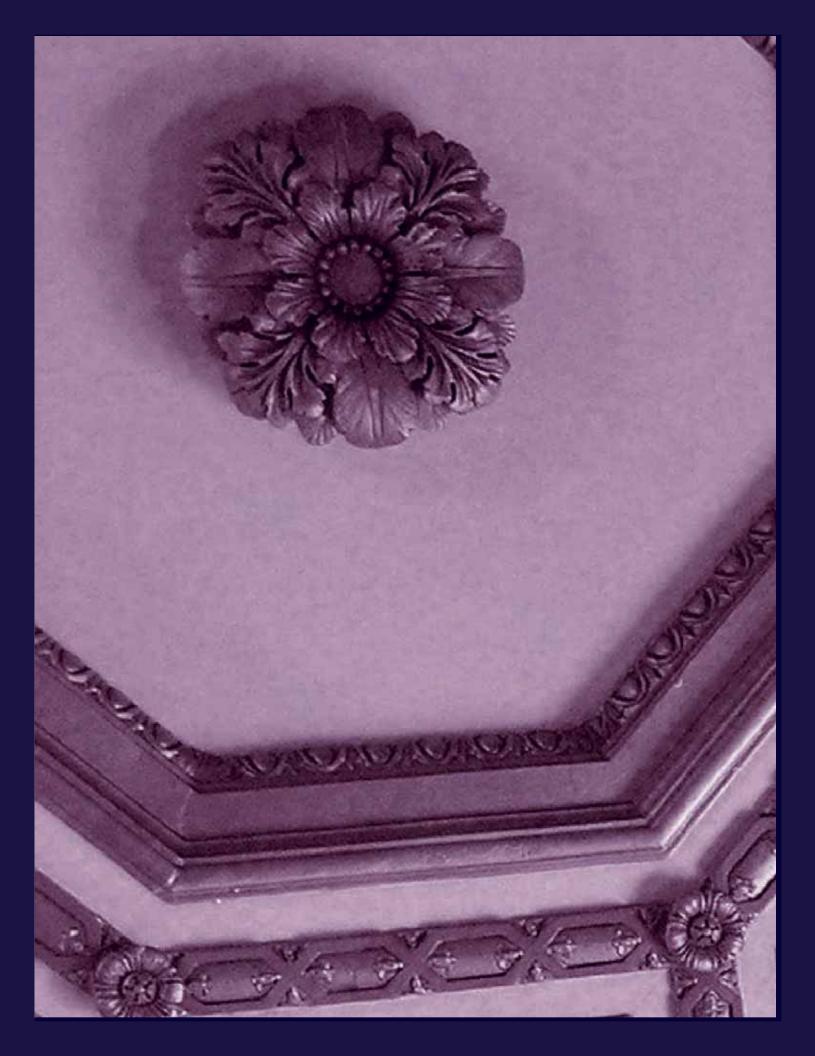


## Introductory Section



# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# Buncombe County North Carolina

For its Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2006

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers
Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

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President

**Executive Director** 

#### Letter of Transmittal

November 28, 2007

### To the Board of County Commissioners, and the Citizens of Buncombe County, North Carolina

We are pleased to present the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2007. Laws of the State of North Carolina, along with policies and procedures of the North Carolina Local Government Commission, require that all local governments in the state publish a complete set of financial statements annually.

Management of Buncombe County assumes responsibility for the completeness and reliability of all the information presented in this report based upon a comprehensive framework of internal control that it has established for this purpose. This report consists of management's representations concerning the financial position and results of operations for the fiscal year ended June 30, 2007.

Gould Killian CPA Group, P.A., Certified Public Accountants, have audited the financial statements in accordance with generally accepted auditing standards. The cost of internal control should not exceed anticipated benefits; therefore, the auditor's review is to provide reasonable rather than absolute assurance that the financial statements are free from material misstatements. The independent auditors concluded the financial statements are presented in conformity with generally accepted accounting principles and there was a reasonable basis for issuing an unqualified opinion on the Buncombe County financial statements for the year ended June 30, 2007. The independent auditor's report is located at the front of the financial section of this report.

The independent audit of the financial statements was part of a broader, federally mandated "Single Audit" designed to meet the special need of federal grantor agencies. Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the County's internal controls and compliance with legal requirements, with emphasis on administration of federal grants.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides an introduction, overview, and analysis of the basic financial statements. The discussion and analysis complements this letter of transmittal and should be read in combination with it.

#### Profile of Buncombe County, North Carolina

Buncombe County was established in 1791 and is located in the southwestern portion of North Carolina. It has a total land and water area of 660 square miles and an estimated population of 222,174 at June 30, 2006. There are six municipalities within the County, the largest being the City of Asheville (population of 69,045 or approximately 31.1 percent of the County), which lies at the geographic center of the County and serves as the County seat. The County of Buncombe is approximately 240 miles west of the state capital, Raleigh, North Carolina; 205 miles north of Atlanta, Georgia; and 120 miles east of Knoxville, Tennessee. Seventy-five percent of the United States population is within a day's drive of Buncombe County.

The County operates under a commissioner/manager form of government with one commissioner elected by the voters to serve as Chair of the Board. A five-member Board of County Commissioners governs Buncombe County. The Board of Commissioners is chosen every four years in partisan elections during presidential election years. Commissioners hold policy-making and legislative authority. They are also responsible for adopting the budget and appointing the County Manager, Finance Director, County Attorney, and Clerk to the Board. The County Manager is the chief administrative officer and prepares and recommends the annual budget in addition to being responsible for implementing policies, managing daily operations, and appointing department heads.

The County provides its citizens with a wide range of services including human services, public safety, economic and physical development, environmental protection, cultural and recreational activities and others. However, the majority of the annual budget consists of public safety, human services and education. The County also extends financial support to certain boards, agencies, and commissions to assist their efforts in serving citizens. Among these are the Asheville City Board of Education, the Buncombe County Board of Education, the Asheville-Buncombe Technical Community College, the Tourism Development Authority, the Land-of-Sky Regional Council and the Western Highlands Area Authority.

The annual budget serves as the base for the County's financial planning and control. Budgets are developed on a departmental basis by expenditure function within a fund. The budgets display all of the County's financial operations including funding for various agencies outside the County's organizational structure. The Board of Commissioners adopted a Strategic Plan for Buncombe County, and in order to implement the Strategic Plan, each County department and intergovernmental agency receiving County funds was asked to address the strategies in its requested budget documents. The County Manager submits the annual balanced budget to the Board of Commissioners before June each year. A public hearing on the budget is held in the

middle of June with an expected budget adoption by June 30. In accordance with North Carolina statutes, the governing board shall adopt a budget not earlier than ten days after the budget is presented to the Board and no later than July 1.

#### Economic Condition of Buncombe County, North Carolina

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the County operates.

#### The Local Economy

Buncombe County is part of the Asheville metropolitan area including Buncombe, Haywood, Henderson, and Madison counties. The area has a regional labor draw of nine Counties in Western North Carolina and through the second quarter of 2007, the area had undergone 40 straight months of record-setting job levels. During this same period, 2,100 net new jobs were added and employment grew at a rate of 1.2 percent. The average unemployment rate held at 3.7 percent over the fiscal year, well below the rate for both the state and nation. The Asheville metro area has developed a distinctive and balanced economy. As discussed below, historically there are four major economic drivers which are centered around the area's quality of life amenities. In the past, it has been proven that the action of each driver supports the other drivers. This was evident in the recent growth of the health services industry to overcome the transition from manufacturing. Beyond the four major economic drivers, a new growth industry has emerged over the last fiscal year that of professional and business services.

#### Health Services Industry

Health services are one of the area's major job creators employing nearly 27,000 workers. Now the largest industry sector in the Asheville metro, the gain in well-paying health care jobs helped offset the losses in traditional manufacturing jobs. The sector added 700 new jobs over the last year and has added employment in every month for more than fifteen years.

#### Manufacturing Industries

The local manufacturing employment level, which had experienced a decade of decline, has stabilized and restructured itself around an advanced group of machinery, plastics and electronics manufacturers. At the end of the first quarter of 2007 the industry employs approximately 21,000 workers.

#### Leisure and Hospitality Industry

The Asheville metro area is a popular travel destination, and the sector continues to be a major contributor to the area's economy. Hotel sales, occupancy and average room rates continue to increase. Overnight accommodation sales are up 9.6 percent over the fiscal year and the industry employs over 21,000 workers.

#### Population Growth

Population growth in the Asheville metro area has increased for the last thirty-five years. Estimates indicate moderate growth patterns will continue between 1.5 - 2.0 percent per year. More than ninety percent of the local population growth is from in-migration largely from other North Carolina communities and Florida. Mild population increases, stable job growth, and the quality-of-life attraction, have kept the residential housing relatively secure. Unlike other communities, the Asheville market has avoided dramatic price swings and the threat of steep falling prices. Home appreciation is up 10.9 percent, placing the area  $10^{th}$  in the nation when ranked among other metros.

#### Professional and Business Services

The professional and business services sector has added 300 new jobs, growing to a total employment size of 16,500. This sector includes many highly technical and well-paid services such as engineering and computer design along with a sizeable section providing temporary employment services. Temporary employment is an indication of the growth phase of many local firms who seek to fill positions quickly.

#### Long-term Financial Planning

Buncombe County prepares a five year capital plan and updates it each year in the annual budget process. At June 30, 2007 general fund projects estimated at \$14.7 million are planned over the next five years. Future plans include the renovation of Pack Library and the new construction of an East Asheville Branch Library, the cost is projected at \$5 million. The completion of the Recreation master plan will result in renovation projects for current facilities and the construction of an additional Soccer Complex, the cost is unknown at this time. In 2010 the plans are to begin on a master plan for the aging courthouse facilities. These costs are also not known at this time, but it is anticipated that long-term debt will be issued to finance these costs and the County will have sufficient debt capacity to do so.

#### Other Postemployment Benefits

Buncombe County maintains a retiree medical plan in which the County pays 100 percent of the employee-only coverage for retirees until age 65. The benefit also applies to disabled employees. In general, retirees must be age 60 with 25 years of service, or have 30 years of service at any age. Cash outlays currently are approximately \$225,580 per month. Buncombe County also maintains retiree medical plan in which the County pays 100 percent of an employee-only Medicare Supplement policy. Employees with 25 years of service are offered this as an incentive for early retirement. Cash outlays currently are approximately \$5,780 per month. In fiscal year ending June 30, 2007, the County adopted procedures under Governmental Accounting Standards Board ("GASB") Statements No. 43 and 45. The County has determined the expense of the retiree medical plan using the requirements and procedures of these statements. An actuarial study completed as of June 30, 2005, reported an Annual Required Contribution of \$1,793,274. The County has reserved \$5,133,562 as of June 30, 2007 for future Other Postemployment Benefits (OPEB).

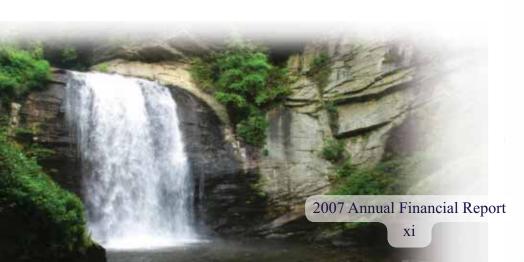
#### Awards and Acknowledgements

#### **Awards**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Buncombe County for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2006. This marks the twenty-eighth consecutive year that Buncombe County has received this prestigious award. In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report, whose contents conform to program standards. Such reports must satisfy both accounting principles generally accepted in the United States of America and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe our current report continues to conform to the Certificate of Achievement Program requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The County also received the GFOA's Award for Distinguished Budget Presentation for its 2007 annual budget document. This is the eleventh year that the award has been presented to the County.





In order to qualify for this award, the County's budget document was judged to be proficient in several categories including policy documentation, financial planning, and organization. The Budget Department believes the fiscal year 2008 budget document continues to conform to program requirements and is submitting it to the GFOA to determine eligibility for another award.

In addition, the Government Finance Officers Association of the United States and Canada (GFOA) has given an Award for Outstanding Achievement in Popular Annual Financial Reporting to Buncombe County for its Popular Annual Financial Report for the fiscal year ended June 30, 2006. The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government popular reports. The Award is valid for a period of one year only. Buncombe County has received a Popular Award for the last seven consecutive years (fiscal years ended 2000-2006). We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to the GFOA.

#### Acknowledgements

We commend each County department for the commitment to the goals, vision and mission of Buncombe County Government. This commitment is reflected in the quality services provided to our citizens. We also thank each department for their cooperation in carrying out the financial activities of the County. We sincerely appreciate the entire staff of the Finance Department for their attentiveness and commitment during the year and especially during the preparation of this report. We also thank Gould Killian CPA Group, P.A., Certified Public Accountants for their assistance with the report.

Providing effective and efficient government our citizens can trust is an important component of the Buncombe County mission. Preparation of this report supports this component by assuring fiscal accountability. We commend the Board of County Commissioners for their leadership and support for maintaining the highest standards in the management of the County's finances.

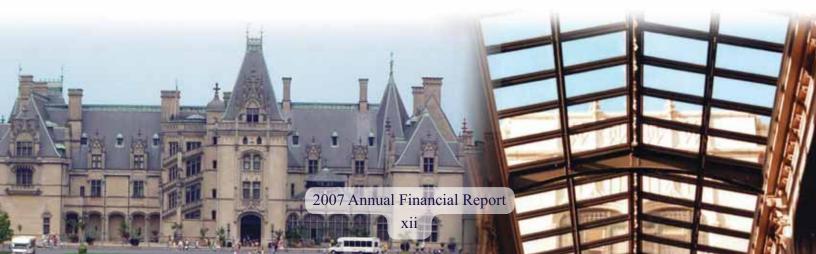
Respectfully submitted,

Wanda S. Greene, PhD, CPA County Manager

Wansa & greene

Donna B. Clark Finance Director

Donna B. Clark



#### Gary Higgins SOLID WASTE INSPECTIONS Pat Freeman PERMITS & Greg Israe PLANNING Matt Stone SERVICES GENERAL WATER SOIL & ASST. COUNTY MANAGER BUNCOMBE COUNTY GOVERNMENT ORGANIZATIONAL CHART CCBI Jon Creighton, MBA Van Duncan SHERIFF **COOPERATIVE** DEVELOPMENT, David Brigman (enneth Reeves **AIR QUALITY** EXTENSION FACILITIES PARKING **ECONOMIC** MOUNTAIN MOBILITY GARAGE AGENCY\* **CLERK/PUBLIC** Kathy Hughes RELATIONS Nathan Ramsay - Chairman, Carol Peterson - Vice Chairman, CITIZENS OF BUNCOMBE COUNTY Bill Stanley, David Gantt, David Young MANAGEMENT TECHNOLOGY Glen Hughes Donna Clark Jerry VeHaun **EMERGENCY** Kim Pruett **BOARD OF COMMISSIONERS** SERVICES FINANCE Wanda Greene, PhD, CPA LEET **COUNTY MANAGER^** Rob Thornberry Trena Parkei Gary Roberts ELECTION SERVICES PERSONNEL Ed Sheary, LIBRARY Jr., MA MSLS MPA T<sub>M</sub>X Joe Connolly LEGAL DEVELOPMENT Vicki Ittel, PhD WORKFORCE SERVICES SOCIAL CENTER HEALTH **ASST. COUNTY MANAGER** MBA Amanda Stone, MSW Otto DeBruh OF DEEDS REGISTER Fran Thigpen RECREATION CHILD CARE SERVICES **SERVICES** HEALTH MENTAL

#### BUNCOMBE COUNTY GOVERNMENT

#### List of Principal Officials

June 30, 2007

#### **Board of Commissioners**



#### Nathan Ramsey • Chairman

Nathan Ramsey is in his second term as Chairman of the Board. He is a thirty year resident of the Fairview Community in Buncombe County. He has a BS degree in accounting from the University of North Carolina at Asheville and a law degree from the University of Tennessee. Nathan and his wife, Robin, live in Fairview. Chairman Ramsey currently serves on the Buncombe County Health Board, Buncombe County Audit Committee, Asheville Area Chamber of Commerce, Buncombe County Farm Bureau Board, French Broad MPO and the NC Health Insurance Innovations Commission.



#### Carol Peterson • Vice-Chairman

A fifth generation native of Buncombe County and a retired Director of Vocation for the Asheville City Schools, Carol Peterson is serving her first term of office. She also serves as the Vice Chair for Asheville Buncombe Technical Community College Board of Trustees, and on Boards for Children First, College for Seniors, UNC-A, Juvenile Crime Prevention Committee, Pack Place and Smart Start.



#### David Gantt

David Gantt, an attorney, is in his third term on the Board. He is currently an active member of the Metropolitan Sewage District Board, Asheville Regional Airport Authority, Eblen Charities, United Way, Asheville Buncombe Community Relations Council, Land of Sky Regional Council, and Martin Luther King, Jr. Committee. Commissioner Gantt is an advocate for education and the working people of Buncombe County.



#### **Bill Stanley**

A retired high school coach and principal, Bill Stanley is serving his fifth term. In addition to his local involvement in civic affairs, he is a former President of the North Carolina Association of County Commissioners and is currently serving as a member of the MPO, RPO, Land of Sky Regional Council and Civic Center Task Force. Commissioner Stanley was recently appointed to the NC Advisory Commission on Military Affairs.



#### **David Young**

In his fourth term as Commissioner, David Young is very involved in local and regional economic development serving as the past Chairman and current member of the Economic Development Coalition., Blue Ridge Film Advisory Board, Tourism & Development Authority, and was the past chair of the Asheville Regional Airport Authority. He is currently serving on the UNC Board of Governors and is 2nd Vice President of the NC Association of County Commissioners. He is also part owner of Fugazy Travel.

## Officials

#### **County Officials**

Name

Wanda S. Greene, PhD, CPA

Jon Creighton, MBA

Amanda Stone, MSW

Kathy Hughes

Joseph A. Connolly, JD

Donna B. Clark

Otto DeBruhl

Van Duncan

Fran Thigpen

Pat Freeman

Trena Parker, MPA

Vicki Ittel, PhD, MBA

Ed Sheary, MSLS

Jerry VeHaun

Matt Stone

Robert Thornberry, Jr., MA

Glen Hughes

Kim Pruett

Gary Roberts

Gary Higgins

Kenneth Reeves

Greg Israel

Title

County Manager

Asst. County Manager/Planning Director

Asst. County Manager/Social Services Director

Clerk to the Board

County Attorney

Finance Director

Register of Deeds

Sheriff

Child Care Services Director

City/County Bureau of Identification Director

**Elections Supervisor** 

Health Director

Library Director

**Emergency Services Director** 

Permits & Inspections Director

Personnel Director

Information Technology Co-Director

Information Technology Co-Director

Tax Director

Soil & Water Conservation Director

Cooperative Extension Director

General Services