

**Buncombe County Department of Health
Board Minutes
February 10, 2011**

The Buncombe County Board of Health held its monthly meeting at the Hughes Building, February 10, 2011.

Department of Health Board Members Present: Dr. Richard Oliver, Bill McElrath, L.C. Ray, Susanne Swanger, Winnie Zeigler, Dr. David McClain and Gibbie Harris.

Staff Present: Julie Montanea, Lisa Eby, Jim Holland, Karan Smith, Rich Munger, Eddie Shook, Nelle Gregory, Cynthia Yancey, Erin Henderlight and Terri Rogers

Chair, Dr. Oliver called the meeting to order at 6:10 pm.

DISCUSSION & REVISION OF PROPOSED AGENDA/ADOPTION OF AGENDA

Dr. Oliver inquired if there were any discussion or revisions of the agenda. None mentioned.

MINUTES

The minutes of the January 28, 2011 Integrated Meeting were presented. Ms. Zeigler made a motion to accept the minutes, seconded by Mr. McElrath.

QUESTION and ANSWER MONTHLY REPORTS:

Financial Report

The expenditure report shows that we are at 58.33% of the way into the budget year. A higher percentage of 61.50 in payroll.

Two areas have sections of operating expenditure percentages that look low. In Community Health Promotion it is due to grant related issues, in Community Protection and Preparedness it is due to not spending as much this year on pharmaceuticals and an increase in the budget to accommodate such expenditures, not sure that this increase will be there next year.

The revenues for this month are in excess of 290 thousand due to additional monies for BCCCP and budgeted monies for the Flu Vaccination yearly, this year that was contracted out.

HR Report

No changes reported.

Performance Analysis Review

The PAR for the Department of Health is in the packets.

Behavioral Health

Mr. Munger shared that there are 15 people from this area heading to Raleigh tomorrow for a State Mental Health Conference. Those 15 are going to be presenting about the Jail Diversion program here in Buncombe County and the great success it has had on those in the community that need those services.

All the reports are included in the board packets. Dr. Oliver asked if anyone had questions about the reports. No questions were noted.

OLD BUSINESS: None

NEW BUSINESS:

- A. Amendments to Policies and Procedures for Appointments to County's Boards-Resolution 11-01-05**
Mr. McElrath shared with the Board Resolution 11-01-05. Mr. McElrath asked that board members pay particular attention to the below sections;

Section 1.

D. No citizen may serve more than two full consecutive terms in anyone position--excluding the fulfillment of an un-expired term. This policy may be waived if the Board of Commissioners determines that the removal of an individual made ineligible by this statute would be detrimental to the functioning of that board, committee or authority. A member shall serve until the expiration of their term or until such time as a successor is appointed.

E. If an appointee fails to attend at least 75 percent of the regularly scheduled meetings of a Board or commission within a twelve (12) month period, he or she is obligated to resign. If the individual refuses to resign, he or she may be dismissed by action of the Board of Commissioners subject to State or local law. A calendar year is to be defined as twelve (12) month period beginning on the date of appointment.

Section 2.

B. New applicants for appointment to the following Boards, Commissions or Authorities will be interviewed by at least two members of the Board of Commissioners prior to appointment:

- Airport Authority
- Asheville-Buncombe Technical Community College Board of Trustees
- Board of Health
- Economic Development Commission
- Metropolitan Sewerage District Board
- Planning and Zoning for the City of Asheville
- Planning Board for Buncombe County
- Social Services Board

B. Officer Nominations and Elections

Dr. Oliver brought to the attention of the Board that the Nominating Committee had met and they would present to the remainder of the Board the nominations of the Chair and Vice-Chair for the Board during the annual Election of Officers per the Board of Health Operating Procedures. The nominating committee has nominated Dr. Dr. Oliver to remain Chair - vote passed with all in favor. The nominating committee has nominated Mr. Goodson to remain as Vice-Chair - Mr. McElrath brought a concern to the Board that Mr. Goodson is the engineer representative but also a Buncombe County employee and wondered if being an officer that could potentially become the Chair in the future would be a conflict of interest at some point. Dr. Oliver shared with the board that he would have a discussion with Mr. Goodson who was not in attendance, but also suggested they continue with the nomination and we could address any changes at the next meeting. The vote passed with all in favor to re-elect Mr. Goodson as Vice-Chair.

DIRECTORS REPORT:

Updates

Ms. Harris shared that the Citizens Monitoring Council has a final report that was sent to her, she has in turned shared this report with the board, the report is in the packets for you to read. The EPA has done its review and mentioned that this location would become a national super-site. In March the EPA will share plans with the Citizens Monitoring Council. The Health Assessment on the site is complete and will be posted on the County Web site.

The most recent Pertussis outbreak is over. Flu season is in full swing. She encourages everyone to get the flu vaccine. The highest reported cases this month, currently 75% of those tested for the flu have been positive.

Ms. Harris will be presenting the plan for the Department of Health to the County Manager next week. This is in relation to the budget cuts that have been requested of all County departments. Ms. Harris explained that her plan will include the focus on the direction for the Department of Health in the future. This focus has been discussed and worked on over the past 2 years by staff and leadership teams. It will include significant changes in Prenatal with that area moving directly into the transition to WNCCHS & MAHEC. There have been discussions with both City and County School Administrators on how to best use the School Health Nurses as they may be eliminated at the end of the school year. The State is making changes to the MCC and CSC programs on the delivery of care which could increase or decrease caseloads based on the Medicaid population.

Mr. McElrath inquired if we were able to make such changes and still meet the percentage of cuts that the County Manager had requested. Ms. Harris explained that yes, this plan covers that by shifting staff and receiving funding. Ms. Harris shared that the senior leadership team has done a great job working on the plan.

Presentation

Innovative Approaches Initiative

Innovative Approaches is a grant from the Division of Public Health to improve the systems of care for children with special health care needs. We are coordinating with CCWNC. Gibbie Harris and Jennifer Wehe with CCWNC co-chair the Steering Committee. Melissa Baker is our exceptional coordinator who has been working on this project. We are in the first year of a two year funding cycle with the opportunity for 3 additional years of funding.

When you look at improving the systems of care for children with special health care needs, the first thing we did was identify key people and organizations that are involved in the life of the children. These would be health care providers, parents and educational resources. When you look at systems change, you need to involve all those affected to make the biggest and most significant changes. Through coalition work, communities can make the biggest changes. Once we organized the concerns, we brainstormed ways to improve the system. Systems change isn't about adding new programs. It is about looking at existing systems, finding the holes and patching them so they work better. By changing policies, programs and practices, Innovative Approaches is moving toward improving the system of care. One is the appropriate transition to Adult Care.

We are looking at several models that would improve the transition process from pediatric offices to adult providers.

Approximately 200 youth are in need of transition now in Buncombe County. Local Doctors Sandler & Bernstein are heading up the transition efforts. Their big idea is to create a new transition clinic. In the interim, we are looking at a Project Access model that would have each family practice hold a certain number of slots each year for youth with special health care needs.

CHAIR COMMENT: Dr. Oliver thanked Lisa Eby for compiling and distributing the list of challenges, concerns, and opportunities from Jan 2011 Integrated Board Input and encouraged board members to study the list and act on areas of their particular expertise/influence.

Dr. Oliver also brought up the fact that there were restricted monies in the Public Health Foundation assets that were earmarked for programs that are no longer in effect and should be taken into consideration for redirection. Dr. Oliver and Suzanne Swanger volunteered to meet with Jim Holland, and Gibbie Harris to address those assets.

PUBLIC COMMENT: None

The next meeting will be held on March 10, 2011. Location will be announced. The next Public Health Foundation will take place in June.

A motion was made by Ms. Zeigler to adjourn, seconded by Mr. Ray. Chair, Richard Oliver adjourned the meeting at 7:25 pm.

Respectfully submitted:

Gibbie Harris, Secretary

Adopted:

Richard Oliver, Chair