



CONNECT TO SERVICES



In-Person

Economic Services
40 Coxe Avenue
Asheville, NC 28801
Monday – Friday
8am – 5pm



By Phone

Economic & Social Work Services
(828) 250-5500
Health Services
(828) 250-5000



Online

For more information, visit
BuncombeCounty.org/HHS
or nc211.org



Apply for
Medicaid and
Food Assistance
online at
ePASS.NC.GOV



Call 2-1-1 and
find out about
other local
resources.

BIRTH CERTIFICATE REGISTRATION



Helpful Contact Information:



Buncombe County Register of Deeds

205 College Street
Asheville, NC 28801
(828) 250-4300



North Carolina Vital Records

1903 Mail Service Center
Raleigh, NC 27699
(919) 733-3000

Interpreter services available at no cost

Servicios de intérprete están disponibles sin costo alguno
Услуги переводчика предоставляются бесплатно
If you have problems getting interpreter help, please call
Title VI Compliance Officer at 828-250-5587

In accordance with Federal law and U.S. Department of Agriculture (USDA) and U.S. Department of Health and Human Services (HHS) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. Under the Food Stamp Act and USDA policy, discrimination is prohibited also on the basis of religion or political beliefs.

To file a complaint of discrimination, contact USDA or HHS. Write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). Write HHS, Director, Office for Civil Rights, Room 506-F, 200 Independence Avenue, S.W., Washington, D.C. 20201 or call (202) 619-0403 (voice) or (202) 619-3257 (TTY). USDA and HHS are equal opportunity providers and employers.

BUNCOMBE COUNTY VITAL RECORDS OFFICE

Mailing Address:
200 College Street
Asheville, NC 28801

Phone: (828) 250-5214
Fax: (828) 250-6173

Physical Address:
199 College Street
Asheville, NC 28801



BUNCOMBE COUNTY HEALTH & HUMAN SERVICES

buncombecounty.org/health



CONGRATULATIONS!

YOUR BABY'S BIRTH IS AN EXCITING AND LIFE CHANGING EVENT.

Buncombe County Vital Records

Buncombe County Vital Records is responsible for processing all Birth Certificates for all babies born in Buncombe County.

REGISTERING AT THE HOSPITAL IS THE EASIEST AND QUICKEST WAY TO OBTAIN YOUR BABY'S BIRTH CERTIFICATE.

EASY REGISTRATION AT THE HOSPITAL:

- Choose a name before arriving at the hospital. If you need to change the birth certificate after you leave the hospital, the birth certificate registration process will be significantly delayed.
- Review all registration forms before signing.
- If this process is completed in the hospital, certified birth certificates can be picked up from the **Register of Deeds** for a fee of \$10.00.
- A fee of \$35.00 will be charged for any amendments to births, legitimations and delayed registrations that are made after you leave the hospital.
- The father's name can easily be added to the Birth Certificate while at the hospital. If the father cannot be at the hospital, the process must be completed at the Buncombe County Vital Records Office and will take several months.

REGISTERING FOR A HOME BIRTH:

- Home births must be registered with the Buncombe County Vital Records Office. Home birth paperwork can be found on the County website at:
www.buncombecounty.org/homebirth
- Call **(828) 250-5214** to schedule an appointment to register your home birth.

HOW NAMES ARE ADDED OR CHANGED ON A BIRTH CERTIFICATE

AT THE HOSPITAL

- If legally married or separated, both parents names will be on the Birth Certificate.
- If not married, both parents will need to complete an Affidavit of Parentage to be added to Birth Record. The quickest and easiest way to do this is while you are at the hospital; where a form will be provided to you for free. The father must be present at the hospital and have a Photo ID to complete this form.

AFTER YOU LEAVE THE HOSPITAL:

Mother can call Buncombe County Vital Records to have the father added to the Birth Certificate if not completed at the hospital.

PICKING UP YOUR BABY'S BIRTH CERTIFICATE:

- Certified Birth Certificates are available at the Buncombe County Register of Deeds office for a \$10.00 fee.
- Amendments to births, Legitimations and Delayed Registration Fees are \$35.00.

Buncombe County Register of Deeds:

205 College Street
Asheville, NC 28801
(828) 250-4300

For more information visit the Vital Records website at: **buncombecounty.org/birth**