



City-County Bureau of Identification

20 Davidson Drive
Asheville, North Carolina 28801

Phone 828-250-4664*Fax 828-258-6493

City-County ID – Centralized Data Entry



RECORD CHECK REQUEST / BUNCOMBE COUNTY

REQUEST FOR RECORD CHECK ON THE FOLLOWING INDIVIDUAL:

NAME: _____
(LAST) (FIRST) (MIDDLE)

DATE OF BIRTH: _____
(MONTH) / (DAY) / (YEAR)

ADDITIONAL INFORMATION: _____
RACE SEX SOCIAL SECURITY #

THE INFORMATION LISTED BELOW IS **NOT REQUIRED** TO OBTAIN A RECORD CHECK

SIGNATURE OF PERSON REQUESTING INFORMATION

ADDRESS

AGENCY REQUESTING INFORMATION

NOTE: FROM THIS DATE, THE RECORD WILL REFLECT THE PAST SEVEN (7) YEARS ON MISDEMEANOR AND TRAFFIC OFFENSES AND THE PAST TWENTY (20) YEARS ON FELONY OFFENSES. ANY OTHER PERIOD WILL HAVE TO BE REQUESTED.