

**MINUTES OF THE SCHOOL CAPITAL FUND
COMMISSION FOR BUNCOMBE COUNTY
MEETING HELD ON MONDAY, OCTOBER 17, 2016, AT 3:00 PM**

BE IT REMEMBERED: That the School Capital Fund Commission met for its regular meeting on October 17, 2016, in the County Administration Building, 200 College Street, Conference Room 404, in downtown Asheville, North Carolina at 3:00 p.m. where and when the following business was transacted:

The Commission Chair called the meeting to order with the following members present:

Donna Watson, Commission Chair
Pat Bryant, Commission Vice Chair
Gene Bell, Commission Member
Ellen Frost, Commission Member
Brownie Newman, Commission Member

County Staff Present: Tim Flora, the Commission Financial Officer and County Finance Director; Diane Price, the Budget and Management Services Director; Dustin Clark, Business Intelligence Analyst; Brandon Freeman, Staff Attorney; Blair Chamberlain, Staff Accountant.

Approval of Agenda as Presented

Commission Member Frost moved that the Commission follow the agenda as presented. The motion passed 5-0.

Approval of September 19, 2016, Minutes

Commission Member Newman suggested that the minutes be amended to include back up documentation for approved projects. Commission Chair Watson moved that the minutes be amended as suggested by Commission Member Newman and then approved. The motion passed 5-0.

Public Comment

Commission Chair Watson opened the floor for public comment at 3:14 p.m. No public comment was made.

Update from Buncombe County Schools on Provisionally Approved Projects

Buncombe County Schools informed the Commission that it did not wish to substitute any other projects for what it had listed as projects 3-11 on its presentation to the commission and that the funding recommended by the Commission would fund those projects. (Note: at the request of Buncombe County, the Commission had elected to approve either the projects listed as projects 3-11 by Buncombe County Schools in its presentation to the commission or a capital project or a combination of capital projects of equal value).

Buncombe County Schools also informed the Board that it will complete some of the items requested in its initial presentation to the Commission that were not recommended for funding this year by the Commission with alternate funding.

Discussion of Criteria to be Applied to Future Project Requests

The Commission discussed the timeline for FY17 and FY18 requests from the school systems as well as formal guidelines and criteria for their requests. The Commission Members expressed a desire to make a decision in regards to this issue at the next regular meeting of the Commission.

SCFC Website Demonstration

County staff showed the Commission the website currently in development for the School Capital Fund Commission. The website will be a resource for Commission members and citizens and will contain meeting dates and times, agendas, and approved meeting minutes.

Adjournment

Commission Member Frost moved to adjourn the meeting at 4:07 p.m. The motion passed 5-0.

ATTEST



Tim Flora, Commission Secretary;
County and Commission Finance Officer

SCHOOL CAPITAL FUND COMMISSION
FOR BUNCOMBE COUNTY

By: 

Donna Watson, Commission Chair