



Strategic Partnership Grants Committee

September 1, 2022

1:00 – 2:30 pm

200 College Street, Room 310

In attendance:

Committee Members:

In person: Kate Burger, Liz Ward, Kim Robinson

Virtually: Annie Carpenter, Kevin McAbee, Ray Hemachandra

Absent: Chuck Rosenblum, Doug Clarke

County Staff: Rachael Nygaard, Angelyn Johnson, Kassi Day

Opening Remarks

Kate Burger called the meeting to order.

Approval of Minutes

Kate Burger made a motion to approve the minutes from August 4, 2022 and Liz Ward seconded the motion. The minutes were unanimously approved.

Old Business

- Reflections from Board of Commissioner presentation:
 - A 3-member ad hoc group, consisting of Annie, Doug and Kim worked with staff to prepare the update for the Board of Commissioners. Due to illnesses, Annie was the only one able to attend the Board of Commissioners meeting. The presentation went well and the Commissioners expressed their appreciation for the time commitment and hard work from the committee. They brought up a couple of items for the committee to consider, and all of the items they addressed are topics that the committee has already been discussing. These include: geography diversity of grants, projects receiving funding from multiple county funding sources, and defining equity.
- Site Visit Planning
 - The committee will conduct site visits for all grantees. Staff worked with grantees to identify which ones preferred an in-person visit and which ones would be conducted virtually. Fourteen grantees requested an in-person visit. Staff will work with grantees to schedule the visits. The virtual visits will be scheduled in blocks like they were last year. Staff will provide a sign-up sheet for committee members to select the visits they are able to attend. The goal is to have 2-3 members attend each visit. The site visits will be scheduled for up to 45 minutes, expect the one grantee that has multiple projects, which will be scheduled for 90 minutes. Staff created a one-page document to provide information to grantees about the site visits, which includes what to expect, who to include, sample questions, etc.

New Business

- Election of Officers:
 - The chair, vice chair and secretary positions were elected:
 - Kate Burger – Chair



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- Annie Carpenter – Vice-Chair
- Liz Ward - Secretary

- Committee Vacancy:
 - Due to Paul's resignation, we are currently recruiting to fill a vacancy on the committee. It is for a representative from District 1. The deadline to apply is Friday, September 3 deadline for application.

Announcements:

- Committee members would like to continue to have the hybrid option for future meetings in case committee members are unable to attend in person. They would like to have a couple of meetings each year where all members are together in person. The committee decided the December meeting will be an in-person meeting, but will still have the virtual option if needed.
- The Strategic Partnerships Office is hiring two new staff members for new positions. One is a countywide Grants Administrator position that will coordinate grants for all county departments that receive grant funding. The other position is a new Grants Manager that will work alongside Angelyn to support the Community Investment Grants. These positions have been posted for nearly a month and the deadline to apply is Monday, 9/5.

Next Meeting –Next meeting will be December 1 at 1:00 pm at 200 College St, Room 310