

MEMO TO: Tina Thorpe, CSBD
Assistant Finance Officer/Capital Outlay Budget Facilitator

FROM: Tim Fierle, AIA
Director of Facilities

DATE: May 29, 2020

SUBJECT: Article 39 Funding: Avery's Creek Elementary & Candler Elementary School Re-Roof

During our presentation to the School Capital Fund Commission in fall of 2019 the Commission was made aware of two emergency roof conditions that were discovered at Erwin High School and the Cardinal Building of Candler Elementary School. The Commission consented to our request to be allowed flexibility to transfer funds between the Avery's Creek Elementary Reroof Project and the Candler Elementary Reroof Project. No request was made for additional funding at that time.

Now that costs for the emergency repairs are known, and bids have been received for the two Article 39 reroofing projects at Candler Elementary and Avery's Creek, I am requesting transfer of funds between the Avery's Creek Elementary School Project to the Candler Elementary School Project. This is necessary because funding for the Candler Elementary School Project was used to make those emergency repairs.

Please request transfer of funds from the Avery's Creek Elementary School Reroof Project (budget code 4.9506.803.522.410.006.00) to the Candler Elementary School Reroof Project (budget code 4.9501.803.522.324.010.00) in the amount of \$81,202.03. Please provide confirmation that this funding transfer will occur so that awards, contracts and work may proceed.

Attachment: Capital Outlay Funds Transfer Request Form

Capital Outlay Funds Transfer Request

Request Date: 06/05/2020

Memo To: Tina Thorpe

From: Amanda Buckner

Subject: Request for Transfer of Capital Funds

Reason for Transfer: To Make Up Project Shortfall at Candler Roofing Project

Transfer From:

School	Work Order if Known	Supervisor	Description	Budget Code	Transfer Amount
Avery's Creek Elementary			Phase 2 of 4 Reroofing	4.9506.803.522.410.006.00	\$81,202.03
					\$81,202.03

Transfer To: Existing Code

School	Work Order if Known	Supervisor	Description of Project	Budget Code if Known	Transfer Amount
Candler Elementary			Phase 2 of 3 Reroofing	4.9501.803.522.324.010.00	\$81,202.03
				Total Transfer Amount	\$81,202.03