

September 9th, 2017

NAME

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Buncombe County Board of Elections
Meeting Minutes
September 7, 2017

Item One – (5:30 pm) Welcome

The scheduled meeting of the Buncombe County Board of Elections (BOE) was called to order at 5:30 pm on September 7, 2017 at 77 McDowell Street, Asheville, NC 28801.

Present

Board Members-

Jay Watson, Chairman
Lucy Smith, Secretary
George Keller, Member

BOE Staff-

Trena Parker Velez, Director
John Noce
Neggy Fox
Jennifer Sparks

Visitors-

(List Attached)

**Item Two (5:31 pm) – Revised One-Stop plan for November General Election –
Neggy Fox**

- Staff member Fox presented a revision to the November General Election One-Stop plan. As requested by the City of Asheville, a downtown voting location at First Congregational Church (20 Oak St, Asheville 28801) was proposed to be open October 28th – November 4th, hours congruent with the four other remote voting locations previously approved. This site would be in addition to the previous plan and would not replace the BOE voting location.
- Member Keller motioned to approve the plan as presented and motion was approved unanimously. Implementation plan form was signed by all three Board Members.

Item Three (5:34 pm) – Appointment of Precinct Election Officials – John Noce

- Staff member Noce presented recommendations for 2017-2019 judge nominations to fill appointments which were unfilled at the time of the previous Board Meeting.

- Recommendations were based on the same criteria established in the previous Board Meeting. Chairman Watson noted the State Board of Elections support for the BOE recommendation process.
- Member Keller motioned to accept recommendations as presented and the motion was approved unanimously.

Item Four (5:46 pm) – Resolution to Count Absentees for October Primary Election – Director Trena Parker Velez

- Resolution presented and adopted after review by BOE, to authorize the specified times to begin counting absentee ballots before canvass day and with public notification.
- Member Keller motioned for approval as recommended and motion passed unanimously.

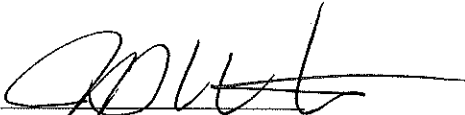
Item Five (5:48 pm) – Logic and Accuracy Results, Jennifer Sparks


- Results for Logic & Accuracy (L&A) testing and the mock election were distributed and described by staff member Sparks. Director Parker Velez noted that the Board signed the results as per new procedure requested by the State Board of Elections.
- Mrs. Sparks explained that staff member Allan Johnson completes L&A testing at the Alport Warehouse and Sparks completes the mock election at BOE.
- Chairman Watson inquired about the condition of the Alport warehouse noting that the upcoming rain expected from Hurricane Irma makes the known roof leaks especially concerning. Director Parker Velez and staff member Sparks confirmed the leaks and lack of restroom facilities as well as issues with elevator reliability. Chairman Watson suggested reminding the Commissioners of the conditions via letter. Director Parker Velez agreed to draft a letter from the BOE for Chairman Watson's signature.
- L&A and mock election reports were signed by all three Board Members.

The meeting adjourned at 6:01 pm. The next scheduled meeting is Tuesday September 19th at 5:30pm, meeting at 77 McDowell St. Asheville, NC 28801 for an absentee meeting and moving the 46 Valley St. Asheville, NC 28801 for machine testing.

Minutes submitted by: Corinne M. Duncan

Approved by:


Jay Watson, Chairman


Lucy Smith, Secretary


George Keller, Member