

TUESDAY, JULY 9th

NAME

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April Ponder

Buncombe County Board of Elections

Meeting Minutes

July 9, 2019

Item One – Call to Order

The scheduled meeting of the Buncombe County Board of Elections was called to order at 5:30 pm on July 9, 2019 at 77 McDowell Street, Asheville, NC 28801.

Present

Board Members -

BOE Staff -

Jake Quinn, Chairman
Elizabeth Newman, Secretary
Linda Block
Stephen G. Duncan
Jay Watson

Trena Parker Velez, Director
Neggy Fox
Joyce Kanavel
Jennifer Sparks

Visitors - (See attached)

Item Two – Welcome of Visitors

Item Three - Approval of Minutes

April 2nd minutes were approved with one change – “Potential Municipal Elections”

Item Four – Election Services Office Update

a. Review of 2019 projects

Director Velez updated the board on staff projects that have been completed:

- All remaining legacy voter registration records from the 1980s have been scanned into SBIMS.
- Board Meeting Minutes from 1927 to present have been digitized.
- Precinct resolutions, municipal resolutions and annexations have been digitized.
- Sample ballots have been digitized.

Ms. Velez also updated the board on various trainings that staff have or will be attending in 2019 including: Non-Abusive Psychological and Physical Intervention, Overcoming Negativity, Front Desk Safety and Security, International GIS Conference, Election Center Classes, Election Center Convention.

The staff has also met regarding appropriate job duties and cross training sessions. Corinne Duncan and Neggy Fox will be taking the State Elections Certification test at the upcoming conference.

b. Municipal schedule -- Early Voting request from Weaverville

2019 Elections will include the Town of Weaverville, Town of Woodfin and Woodfin Water and Sewer District. Early voting will be offered at the BOE office from 8:00 to 5 pm, Monday through Friday beginning October 16th through November 1st. The Town of Weaverville has requested to have voting at the Weaverville Town Hall, Saturday, October 26th, 10 am to 6 pm. The BOE office will match that date and hours.

Elizabeth Newman made a motion to approve the early voting schedule as above. Linda Block seconded the motion.

The vote was unanimous.

The following municipalities will hold their elections November 5th, 2020:

City of Asheville

Town of Biltmore Forest

Town of Black Mountain

Town of Montreat

c. Election Official recruitment

The Democrat and Republican Parties are working on filling their rosters for the next election official 2 year term. They will turn in their lists to the BOE office by July 31st. Appointments will be presented to the board at the next statutory August 20th meeting.

d. Photo ID

So far we have had two voters request a Voter Photo ID. Photo ID information has been posted on our website. The State Board of Elections will be conducting two public sessions on 2020 Photo ID Requirements on August 28th at 2 pm and 6 pm. These sessions will be held at Mission Health/AB Tech Conference Center, Fernihurst Drive.

e. Election Security

Jennifer recently attended the Employment Assistance Commission Data Summit regarding trends in elections and how physical security and cyber security are being taken very seriously. She also attends the new Buncombe County Security Team meetings.

f. Election Services facilities

Renovations are continuing on the warehouse at 50 Coxe Avenue. Election Day supplies and activities will be housed at that location. Election IT and early voting supplies and activities will remain on 5th floor of the Alport Building. We have secured training space for 2020 at the Hughes Building, 46 Aston Street.

Item Five – Proposed Board Meeting Schedule

Now that we have determined the full municipal/district schedule for 2019, the 2019 Board Meeting Schedule stands as previously shown with the addition of a regular meeting September 24th at 5:30 pm.

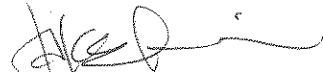
Item Six – Other Business

The meeting adjourned at 6:35 pm.


Next meeting: August 20th, 5:30 pm

Minutes submitted by: Joyce A. Kanavel

Approved by:



Jake Quinn, Chairman



Elizabeth Newman, Secretary



Jay Watson, Member



Stephen G. Duncan, Member

Linda Block, Member