

The Buncombe County Health and Human Services Board met for its meeting on February 22, 2013 at 12:00 p.m. In attendance were Health and Human Services Board Members Bill McElrath, Chair; Frank Castelblanco, Candrice Thul, Winnie Ziegler, Jennifer Wehe, Frank Castelblanco, Stephanie Kiser, Rick Weigel, Don Locke, Richard Oliver, Terry VanDuyn, Commissioner David King as well as Mandy Stone, Health and Human Services Director. Michael Frue, County Attorney was present. In attendance were Buncombe County HSST staff: Jim Holland, Lisa Eby, Julie Montaneo and Rob Morrell. Health and Human Services staff present were Angie Pittman, Gibbie Harris, Dawn Warren, Tammy Shook, Amy Davis, Marty Phillips, Micky Corn, Jennifer Chilton, Steve Garrison, Nelle Gregory, Linda Tettambel, Jennifer Mullendore, Ben Atkins, and Christa Lance. Commissioner Joe Belcher and Mike Fryar were in attendance for part of the presentation. BC TV staff in attendance were Judy Davidson, Max Taintor, and Cataldo Perrone. Caitlyn Byrd with Mountain Express was in attendance. Jerry Rice community advocate was in attendance.

#### **MEETING TO ORDER**

Bill McElrath, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m. Bill McElrath introduced Commissioner David King to the Board. Commissioner King was appointed by the Board of Commissioners to the Health and Human Services Board.

#### **ACTION ITEMS**

- The Board reviewed the February 22, 2013 Board agenda. Don Locke moved that the Board agenda be approved as presented. Candrice Thul seconded the motion and the vote was unanimous in approval.
- The Chairman asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the December 14, 2012 Board minutes. Board member Winnie Ziegler moved that the minutes be approved as presented. Board member Frank Castelblanco seconded the motion and the vote was unanimous in approval.
- A copy of the February 22, 2013 agenda and December 14, 2012 minutes are attached and made a part of these minutes.

#### **BUDGET FY13 FINANCIALS**

Jim Holland presented to the Board the Financial Dashboard and Budget Projections. A copy of the Financial Dashboard and the Budget Projections are attached and made a part of these minutes.

#### **BUNCOMBE COUNTY ECONOMIC OVERVIEW**

Mandy Stone introduced Economist Tom Tvedit to the Board. Mr. Tvedit presented to the Board a PowerPoint on Buncombe County's Economic Overview. A copy of the PowerPoint is attached and made a part of these minutes.

#### **APPROVAL OF BOARD OPERATING PROCEDURES**

County Attorney Michael Frue went over the Operating Procedures for the Health and Human Services Board. Chairperson McElrath advised the Board that he would entertain a motion to approve the Health

and Human Services Board Operating Procedures. Board Member Don Locke moved that the Board Operating Procedures be accepted as presented. Board Member Sharon West seconded the motion and the vote was unanimous in approval.

**DIRECTOR'S REPORT**

Lisa Eby presented to the Board on the Consumer Advisory Committee. Board members Terry VanDuyn and Frank Castelblanco will serve on this committee. Get insight from the community about what they need in the way of support. A copy of the information on the Consumer Advisory Committee is attached and made a part of these minutes.

**CHAIRS REPORT AND ADJOURNMENT**

Chairperson McElrath spoke to the Board about the format for the March Board meeting. The Board members will be broke up into groups. Chairperson McElrath then advised he would entertain a motion to adjourn. Board member Winnie Ziegler moved that the meeting be adjourned at 1:20p.m. Board member Richard Oliver seconded the motion and vote was unanimous in approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2013.

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Health and Human Services  
Board Chairperson

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Amanda L. Stone  
Executive Secretary to the Board