



City-County Bureau of Identification

20 Davidson Drive
Asheville, North Carolina 28801



Phone 828-250-4664 *Fax 828-250-6047

City-County ID – Centralized Data Entry

RECORD CHECK REQUEST / BUNCOMBE COUNTY

REQUEST FOR RECORD CHECK ON THE FOLLOWING INDIVIDUAL:

NAME: _____
(Last) (First) (Middle) (Suffix)

DATE OF BIRTH: _____
(Month) / (Day) / (Year)

ADDITIONAL INFORMATION: _____
Race Sex Social Security #

THE INFORMATION LISTED BELOW IS NOT REQUIRED TO OBTAIN A RECORD CHECK

SIGNATURE OF PERSON REQUESTING INFORMATION

ADDRESS

AGENCY REQUESTING INFORMATION

NOTE: FROM THIS DATE, THE RECORD WILL REFLECT THE PAST SEVEN (7) YEARS ON MISDEMEANOR AND TRAFFIC OFFENSES AND THE PAST TWENTY (20) YEARS ON FELONY OFFENSES. ANY OTHER PERIOD WILL HAVE TO BE REQUESTED.

THE COUNTY OF BUNCOMBE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, OR DISABILITY IN THE ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN ITS PROGRAMS OR ACTIVITIES.