



Strategic Partnership Grants Committee

December 1, 2022

1:00 – 2:30 pm

200 College Street, Room 310

In attendance:

Committee Members:

In person: Annie Carpenter, Doug Clarke, Kate Burger, Liz Ward, Kim Robinson, Ray Hemachandra

Virtually: Chuck Rosenblum, Kevin McAbee

County Staff: Rachael Nygaard, Angelyn Johnson, Angelica Tyler

Opening Remarks

Kate Burger called the meeting to order.

Approval of Minutes

Kate Burger made a motion to approve the minutes from September 1, 2022 and Doug Clarke seconded the motion. The minutes were unanimously approved.

Old Business

- Site Visits
 - The committee members find the site visits beneficial and they are enjoying learning more about the various projects. Going forward, in future grant cycles, they would like to continue doing site visits, and they like the idea of a mix of virtual and in-person visits.
 - There are 2 upcoming site visits that staff need committee members to sign up to attend.
 - 12/6 at 9 am – Carolina Small Business – in person (only 1 signed up)
 - 12/16 at 1 pm – OpenDoors virtual (nobody signed up)
 - The committee discussed the 3-year limit per project. Some organizations can't just reframe their projects, but it will be easy for some larger organizations to do so. The committee would like to bring this topic up to the Board of Commissioners again to see if it still applies. They acknowledge this limit forces programs to do better outreach for funding, and it also opens the funding for other organizations.

New Business

- Committee Bylaws:
 - Currently there is a vacancy for District 1. However, the redistricting shifted the committee members districts multiple times. Instead of requiring 3 from each district since the districts change frequently, the revision changes the language to "include geographic diversity of the County", and removes the district requirements.
 - Ray Hemachandra made a motion to remove "geographic" from the sentence so it just says, Members shall represent expertise in the Strategic Plan focus areas and represent the diversity of the County. Kevin McAbee seconded the motion. Motion carried 5-1.



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- Chuck Rosenblum made a motion to remove the second sentence altogether. The motion did not receive a second.
- Finalize FY2024 grant guidelines, application and scoring criteria
 - The Committee discussed the new scoring criteria. The majority of the committee feels this scoring criteria will be beneficial. The application questions were updated based on committee feedback. Staff also provided a draft version of the grant guidelines for committee review prior to the meeting. Staff instructed committee members to email them if anyone has suggested edits.
 - Staff reviewed this year's timeline:
Applications will open 12/19/22 and they will be due by 2/10/23. A virtual grant writing workshop will be held on 1/11/23. Staff will also offer one-on-one consultations for applicants again this year. The deadline for committee to submit their recommendations to the county manager is 4/28/23.

Announcements:

- Annie is resigning from the committee at the end of the year. Staff will send information about the vacancy to committee members so they can share within the networks.

Next Meeting – No committee meeting in January

Next meeting is February 2, 2022 at 1:00 pm – 200 College St Room 310