

**MINUTES OF THE SCHOOL CAPITAL FUND
COMMISSION FOR BUNCOMBE COUNTY
REGULAR MEETING HELD, ON MONDAY, JULY 11, 2022 AT 3:05 PM**

BE IT REMEMBERED: That the School Capital Fund Commission met for a regular meeting on July 11, 2022, in the County Administration Building, 200 College Street, room 404, in downtown Asheville, North Carolina at 3:05 p.m. where and when the following business was transacted:

The Commission meeting was called to order with the following Members present:

Brownie Newman, Commission Member
Terri Wells, Commission Member
Pat Bryant, Commission Member
Matt Kern, Commission Member

County Staff Present: Michael Frue, Senior Attorney; Mason Scott, Business Administrator II; Matt Evans, Financial Planning Analyst; Don Warn, Finance Director; Ronnie Lunsford, Facilities and Construction Coordinator

Majority Vote For Commission Member to Preside Over the July 11, 2022 Meeting

Due to the absence of a Chair and Vice-Chair to preside the meeting, the Commission nominated Terri Wells to lead the meeting.

Approval of Agenda as Presented

Commission Member Terri Wells moved that the Commission follow the agenda as presented. The motion passed unanimously.

Approval of February 14, 2022 and April 1, 2022 Meeting Minutes

Commission Member Terri Wells moved that the minutes be approved as presented. The motion passed unanimously.

Public Comment

Commission Member Terri Wells opened the floor for public comment. There was no public comment.

Officer Appointments

Per the School Capital Fund Commission Bylaws, officers must be appointed annually. For Chair, Commission member Brownie Newman made a motion to appoint Terri Wells as Chair. Commission member Matt Kern seconded. The motion passed unanimously. For Vice- Chair, Commission member Brownie Newman made a motion to appoint Pat Bryant as Vice-Chair. Commission member Matt Kern seconded. The motion passed unanimously. Commission Member Pat Bryant noted that he is a temporary designee, representing Buncombe County Schools through the end of Max Queen's term. Another Buncombe County Schools representative will take his place mid-cycle. Commission Member Terri Wells made a motion to re-appoint Matt Evans as Secretary. The motion passed unanimously.

Lucy S. Herring Project Update

County Staff/Asheville City Schools liaison Ronnie Lunsford and Asheville City Schools staff member Kristy Coats gave a quick update on the Lucy S. Herring project. Lunsford noted that the project managers are still in talks with architects and engineers and are preparing for eventual rebids. Asheville City Schools staff are working to temporarily fix leaks in the school building's HVAC system. Coates noted that Lucy S. Herring is currently without a principal, after being asked by the Commission.

Financial Update

Mr. Evans gave a quick update of Article 39 sales tax, noting that actuals for FY22 have come in better than projected. Commission Member Kern noted inflation and small discussion on the topic took place. Additionally, Evans discussed the recent debt issuance that closed on June 22, 2022.

Schedule of Future Meetings

The Commission acknowledged and approved the following schedule for the upcoming cycle: July 11, 2022; September 12, 2022; October 10, 2022; February 13, 2023; March 13, 2023.

Adjournment

Commission Member Terri Wells made a motion to adjourn at 3:19 PM. The motion passed unanimously. The meeting was adjourned at 3:19 PM.

SCHOOL CAPITAL FUND COMMISSION FOR BUNCOMBE COUNTY

By Terri Wells
Terri Wells, Commission Chair

ATTEST

Donald P. Warn
Donald P. Warn,
County Finance Officer