

**Buncombe County  
Strategic Partnership Grants Committee  
FY2023 Roadmap: July 2022 - June 2023  
DRAFT FOR DISCUSSION PURPOSES**

<b>Month</b>	<b>Meeting Topics</b>	<b>Other Activities</b>
<b>July 2022</b>	No full committee meeting	Prepare for Board presentation
<b>August</b>	<b>August 4, 1:00-2:30</b> <ul style="list-style-type: none"> <li>Continued review of FY2023 grant process</li> <li>Review &amp; approve annual roadmap</li> <li>Planning for site visits</li> </ul>	8/16 presentation to Board of Commissioner
<b>September</b>	<b>September 1, 1:00-2:30</b> <ul style="list-style-type: none"> <li>Reflections from presentation to Commissioners</li> <li>Election of Officers (Chair, Vice Chair and Secretary)</li> <li>Finalize process improvement updates for FY2024 grant process</li> <li>Planning for site visits</li> </ul>	Grantee site visits
<b>October</b>	No full committee meeting	Grantee site visits
<b>November</b>	No full committee meeting	Grantee site visits
<b>December</b>	<b>December 1, 1:00-2:30</b> <ul style="list-style-type: none"> <li>Finalize FY2024 grant guidelines, application and scoring criteria</li> </ul>	Grant application opens Dec 12 Grantee site visits
<b>January</b>	No full committee meeting	Grant writing workshop
<b>February</b>	<b>February 2, 1:00-2:30</b> <ul style="list-style-type: none"> <li>Grant review planning</li> <li>Review scoring tool, software and methodology for recommendations</li> </ul>	Application deadline Feb 10
<b>March</b>	<b>March 2, 1:00-2:30</b> <ul style="list-style-type: none"> <li>Conflict of interest disclosures</li> <li>Discussion of questions for applicants</li> </ul>	Questions for grantees due by March 13 at 8:00 am  Deadline for applicant responses due by March 20 at 5:00 pm
<b>April</b>	<b>April 6, 1:00-2:30</b> <ul style="list-style-type: none"> <li>Grant review/homework assignment</li> </ul> <b>April 20, 1:00-2:30 (special meeting)</b> <ul style="list-style-type: none"> <li>Grant review/allocate funding</li> </ul> <b>April 27, 2020, 1:00-2:30 (possible special meeting)</b> <ul style="list-style-type: none"> <li>Possible final grant review meeting if needed</li> </ul>	Scoring deadline – April 4 at 5:00 pm  Grant recommendations due to County budget office by end of month
<b>May</b>	No committee meeting	
<b>June 2023</b>	<b>June 1, 1:00-2:30</b> <ul style="list-style-type: none"> <li>Process review</li> </ul>	Grants approved by County Commission

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