



Strategic Partnership Grants Committee

February 1, 2024

1:00 – 2:30 pm

200 College St, Room 310

In attendance:

Committee Members:

In person: Amy Russell (virtual), Ann Flynn, Doug Clarke, Kim Robinson, Ray Hemachandra

Absent: Cathy Ray, Kate Burger, Liz Ward, Mark Mickey

County Staff: Rachael Sawyer Nygaard, Sara Joss, Angelica Tyler

Opening Remarks

Ray Hemachandra called the meeting to order.

Approval of Minutes

Ann Flynn made a motion to approve the minutes from December 7, 2023, and Kim Robinson seconded the motion. The minutes were unanimously approved.

Old Business

- There was no old business.

New Business

- Grants Open House debrief:
 - Staff shared about the results of the Community Investment Grants Open House, which took place on January 10, 2024.
 - In 2025, more committee members will be asked to volunteer to help support this event.
- Grant Review Planning:
 - Staff reviewed the scoring tool, online grant portal and methodology for recommendations.
 - The committee discussed the process of submitting follow-up questions for applicants. The committee decided to keep the follow-up questions for applicants as part of their process this year. Questions should be submitted in the online portal by March 11. Applicants will have until March 18 to submit responses.
 - The committee had a brief discussion on potential conflict of interests and how to disclose them.
 - The committee would like to consider reviewing bylaws annually

Announcements:

- The application deadline is Friday, February 9th at 5:00 pm.
- The county recently went through an equity audit and have created a group to help define and identify BIPOC lead and BIPOC serving nonprofits. Hopefully this will be able to be utilized in the next grant funding cycle.

Next Meeting – Next meeting is March 7, 2024, from 1:00 – 2:30 pm – 200 College St Room 310