

Buncombe County Agenda Item Information Sheet

AGENDA ITEMS FOR NCDOT GRANT APPLICATIONS:

- 1) Public Hearing on Proposed FY 2020 Annual Section 5311 Administrative and Capital Grant Applications to be Submitted to the NCDOT for Mountain Mobility, Buncombe County's Community Transportation Program
- 2) Resolution Authorizing the Chairman to Execute an Application for FY 2020 Public Transportation Program Funding, Enter Into Agreement With the North Carolina Department of Transportation, and to Provide the Necessary Assurances

MEETING DATE:

October 16, 2018

REQUESTED BY:

Nathan Pennington, Planning Director

Presenter: Matthew Cable, Planner III, Buncombe County Planning and Development

BACKGROUND INFORMATION:

Mountain Mobility, Buncombe County's Community Transportation System, serves senior adults, persons with disabilities, clients of human service agencies, and general public transportation outside of Asheville, as well as transportation services under mandated programs such as Medicaid and the City of Asheville/ART's ADA Comparable Paratransit Program. Buncombe County Planning and Development provides transportation program management for the County. Mountain Mobility is administered under a contract between Buncombe County and the Land-of-Sky Regional Council and is operated under a contract with RATP Dev USA, Inc. (formerly McDonald Transit Associates, Inc.).

Since 1989, Buncombe County has been the designated applicant and recipient of state and federal funding available through the North Carolina Department of Transportation (NCDOT) to support the provision of transportation services provided through Mountain Mobility. The designated applicant must have the technical and financial capacity necessary to apply for, administer, operate, carry out the transportation projects, and comply with all applicable federal and state laws, regulations, and guidelines.

The public hearing and resolution authorizing the submission of applications are required under the program guidelines for annual grant applications to the NCDOT for administrative and capital grant funding. A summary of FY 2020 grant funding requests is provided.

Notices of the public hearing and the opportunity to comment on transportation needs and the proposed grant applications were published in the Asheville Citizen-Times, posted on Buncombe County's website, and distributed to various organizations and groups that may have an interest in the services provided.

Additional information on Mountain Mobility services is available on the County's web site at www.buncombecounty.org/mm

Pro's

- Helps support the administrative and capital needs of Mountain Mobility;
- Enhances access to health care, shopping, education, employment, and public services, including improvements to rural transportation and connectivity with other community transportation systems in the surrounding counties;
- Assists in the maintenance, development, improvement and use of public transportation systems;
- Encourages and facilitates the most efficient use of all transportation funds used to provide passenger transportation through the coordination of programs and services.

Con's

- Requires significant program monitoring and oversight by Buncombe County staff to ensure federal/state funds are used for the intended purpose, including financial administration and oversight, maintenance documentation, vehicle inspections, site visits to contractors and agencies, compliance documentation for employee selection, driver training, safety and security, etc.

Funds required in current budget:

None

Funds required in future budgets:

The Summary of FY 2020 Grant Application summary details the requested local match. Local match funds will be requested within the FY 2020 Fund 230 Transportation budget.

ALTERNATIVES:

Currently there are no alternatives for administrative funds available under this program. There are limited alternatives to capital grant funds available; however, match requirements are usually higher under other alternatives.

ACTION RECOMMENDED:

Following the public hearing, consider motion to adopt the Resolution Authorizing the Chairman to Execute an Application for FY 2020 Section 5311 Public Transportation Program Funding, Enter Into Agreement With the North Carolina Department of Transportation, and to Provide the Necessary Certifications and Grant Documents.

Summary of FY 2020 Grant Applications

Section 5311 Community Transportation Program Grant Application

Administrative Grant

Total Application:	\$378,568 (Maximum Level)
State/Federal Funds:	\$321,782 (85%)
Local Match:	\$ 56,786 (15%)

Administrative funds will help offset technology and communication costs of software and systems used for eligibility, reservations, scheduling, dispatching, data communications, etc., as well as operations facility costs, employee training and development, vehicle insurance, and other eligible administrative costs related to providing Mountain Mobility services and programs.

Capital Grant

Total:	\$71,995
State/Federal Funds:	\$64,795 (90%)
Local Match:	\$ 7,200 (10%)

Capital funds will be used to replace the following items that have met state/federal mileage or age criteria for replacement:

- Replacement of one (1) lift-equipped van with propane conversion.
- Replacement of two (2) mobile radio units.

Total Administrative and Capital Grants

Total:	\$450,563
State/Federal Funds:	\$386,577 (90%)
Local Match:	\$ 63,986 (10%)

Capital funds will be used to replace the following items that have met state/federal mileage or age criteria for replacement:

- Replacement of one (1) lift-equipped van with propane conversion.
- Replacement of two (2) mobile radio units.

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

Section 5311 Administration

PROJECT SPONSOR Buncombe County
MAILING ADDRESS 46 Valley Street
Asheville, NC 28801

Project No. 20-CT-002

OBJECT	TITLE	FY 2020 Budget Request - TOTAL	
G337	SINGLE/COMBINED UTILITY BILL	100.00%	\$8,347.00
G382	COMPUTER SUPPORT/TECH ASSISTANCE SVS	100.00%	\$60,173.00
G396	MANAGEMENT SERVICES	100.00%	\$258,520.00
G413	RENT OF OFFICES	100.00%	\$51,528.00
	TOTAL		\$378,568.00
	FEDERAL SHARE	80.0%	302,854.00
	STATE SHARE	5.0%	18,928.00
	TOTAL FEDERAL/STATE	85.0%	321,782.00
	LOCAL SHARE	15.0%	56,786.00
	TOTAL EXPENDITURES	100%	\$378,568.00

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

Section 5311 Capital

PROJECT SPONSOR Buncombe County
MAILING ADDRESS 46 Valley Street
Asheville, NC 28801

Project No. 20-CT-002

OBJECT	TITLE	FY 2020 Budget Request -		Per Unit Cost	Qty.
		TOTAL			
G548	RAISED ROOF VAN w/WC LIFT		\$62,500.00	\$62,500.00	1
G555	MOBILE RADIO UNITS		\$1,000.00	\$500.00	2
G559	OTHER EQUIPMENT (PROPANE UNITS)		\$8,495.00	\$8,495.00	1
	TOTAL		\$71,995.00		
	FEDERAL SHARE	80.0%	57,596.00		
	STATE SHARE	10.0%	7,199.00		
	TOTAL FEDERAL/STATE	90.0%	64,795.00		
	LOCAL SHARE	10.0%	7,200.00		
	TOTAL EXPENDITURES	100%	\$71,995.00		

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE AN APPLICATION FOR
FY 2020 PUBLIC TRANSPORTATION PROGRAM FUNDING,
ENTER INTO AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION,
AND TO PROVIDE THE NECESSARY ASSURANCES AND LOCAL MATCH**

- WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and
- WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and
- WHEREAS, the program funding may include funding from Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof; and
- WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and
- WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds; and
- WHEREAS, non-Community Transportation applicants may apply for funding for “purchase of service” projects under the Section 5310 program (required to be stated in this resolution but not applicable to Buncombe County/Mountain Mobility);
- WHEREAS, Buncombe County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333(b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.; and
- WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. That the Chairman of the Buncombe County Board of Commissioners is hereby authorized to submit grant application(s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications, and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.
2. That this Resolution is effective upon its adoption.

Adopted this 16th day of October, 2018.

ATTEST:

BOARD OF COMMISSIONERS
FOR THE COUNTY OF BUNCOMBE

Lamar Joyner, Clerk to the Board

By: _____
Brownie Newman, Chairman

APPROVED AS TO FORM:

County Attorney

Certifying Official's Statement

I, Lamar Joyner, Clerk to the Board, do hereby certify that a motion was made by _____ and seconded by _____ for the adoption of the attached Resolution, and upon being put to a vote was duly adopted at a meeting duly held by the Buncombe County Board of Commissioners on October 16, 2018. I further certify that the attached Resolution is a true and correct copy of the Resolution adopted.

(COUNTY SEAL)

(Signature of Certifying Official)
Buncombe County Board of Commissioners
(Name of Local Governing Board)

Subscribed and sworn to me this _____ day of _____, 2018.

Notary Public Signature

(NOTARY SEAL)

Printed Name

Address

Commission Expires

****Note that the official authorized to submit the grant application, the certifying official, and the notary public must be three (3) separate individuals.***

LOCAL SHARE CERTIFICATION FOR FUNDING

Buncombe County

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>378,568</u>	\$ <u>56,786</u> (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Capital	\$ <u>71,995</u>	\$ <u>7,200</u> (10%)
Mobility Management	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (___%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>450,563</u>	\$ <u>63,986</u>
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Grant Applied To</u>	<u>Amount</u>
<u>General Fund</u>	<u>20-CT-002</u>	\$ <u>63,986</u>
_____	_____	\$ _____
TOTAL		\$ <u>63,986</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing **Buncombe County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2020 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2019**, which has a period of performance of July 1, 2019 – June 30, 2020.

Signature of Authorized Official

Brownie Newman, Chairman, Buncombe County Board of Commissioners

Type Name and Title of Authorized Official

Date

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Buncombe County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation on or before November 2, 2018. The public hearing will be held on Tuesday, October 16, 2018, at 5:00 p.m. before the Buncombe County Board of Commissioners in the Commission Chambers, 200 College Street, Suite 326, Asheville, NC.

Those interested in attending the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Lamar Joyner, Clerk to the Board, on or before October 12, at 828.250.4105 or via email at lamar.joyner@buncombecounty.org.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Buncombe County as well as provides transportation options and services for the communities within this service area. These services are currently provided using 7 conversion vans, 21 conversion vans with lifts, and 15 light transit vehicles. Services are rendered by Mountain Mobility, Buncombe County's Community Transportation System.

The total estimated amount requested for the period **July 1, 2019 through June 30, 2020:**

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>	
Administrative	\$ 378,568	\$ 56,786	15%
Capital (Vehicles/Other)	<u>\$ 71,995</u>	<u>\$ 7,200</u>	10%
TOTAL PROJECT	\$ 450,563	\$ 63,986	

This application may be inspected at the Land of Sky Regional Council, 339 New Leicester Hwy., Suite 140, Asheville, NC, on Monday-Friday from 8 a.m. to 4:30 p.m. Written comments should be directed to Vicki Jennings, Program Manager, before October 16, 2018.

End of Notice

AVISO DE AUDIENCIA PÚBLICA

Esto es para informarle al público que una audiencia pública va a llevarse de cabo con respecto a la Solicitud para el Programa de Transporte Comunitario del Condado de Buncombe, que se va a someter al Departamento de Transporte de Carolina del Norte el 2 de noviembre, del 2018, o antes. La audiencia pública va a llevarse al cabo el martes, 16 de octubre, del 2018, a las 5:00 p.m. ante la Junta de Comisarios del Condado de Buncombe en las Salas de la Comisión, 200 College Street, Suite 326, Asheville, NC

Aquellos interesados en asistir a la audiencia pública y que necesitan ayudas o servicios auxiliares bajo la Ley de Americanos con Discapacidades (ADA) o un intérprete inglés-español, deben comunicarse con Lamar Joyner, Secretaria de la Junta Directiva, antes del 12 de octubre al 828.250.4105 o por correo electrónico a lamar.joyner@buncombecounty.org.

El Programa de Transporte Comunitario proporciona ayuda para coordinar los programas existentes de transporte que operan en el Condado de Buncombe, y también provee opciones y transporte para las comunidades dentro de esta área de servicio. Actualmente estos servicios están proveídos usando 7 camionetas de conversión, 21 camionetas de conversión con elevadores y 15 vehículos ligeros de tránsito. Los servicios son proporcionados por Mountain Mobility, el Sistema de Transporte Comunitario del Condado de Buncombe.

El estimado monto pedido por el período del **julio 1, 2019 hasta el junio 30, 2020:**

<u>Proyecto</u>	<u>Monto Total</u>	<u>Participación</u>	
		<u>Local</u>	
Administrativo	\$ 378,568	\$ 56,786	15%
Capital (Vehículos / Otro)	<u>\$ 71,995</u>	<u>\$ 7,200</u>	10%
PROYECTO TOTAL	\$ 450,563	\$ 63,986	

Esta Solicitud puede ser inspeccionada en la oficina de Land of Sky Regional Council, 339 New Leicester Hwy, Suite 140, Asheville, NC, de lunes a viernes de 8 a.m. a 4:30 p.m. Comentarios por escrito deberían dirigirse a Vicki Jennings, Administradora del Programa, antes del 16 de octubre, de 2018.

Fin de Aviso